

PARKVIEW SCHOOL DISTRICT

106 W. Church Street
Orfordville, Wisconsin 53576-0250

Business Office: (608) 879-2717
FAX: (608) 879-2732

Dennis Birr
Business Manager

To: Staff
From: Dennis Birr
Re: Sick Leave Bank
Date: September 21, 2009

Based on agreements between the Parkview Schools Education Association and Local 938, WCCME, AFSCME, AFL-CIO with the Parkview Board of Education:

"Each staff may voluntarily donate up to forty (40) hours per year of sick leave to the sick leave bank. The hours contributed to the bank shall be deducted from the staff members' accumulated sick leave account. The staff member will not receive compensation for the contributed day."

As stated in these agreements, all staff members are given the opportunity to contribute to the Sick Leave Bank. There are separate sick leave banks; one for teachers and one for support staff.

In order to make requests from the sick leave bank, the staff member must have contributed at least 8 hours to the bank.

If you wish to donate hours to the Sick Leave Bank, please sign and date this form and return it to Susan Jarvis at the Parkview District Business Office.

I wish to contribute _____ hours of unused sick leave to the Sick Day Bank.
(Maximum of forty per year)

Signature

Date

Current Position (circle one): Teaching Staff Support Staff