

# Parkview School District

106 W. Church Street – P.O. Box 250  
Orfordville, WI 53576

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## Board of Education

### MINUTES

Building And Grounds Committee Meeting  
Thursday, May 16, 2013  
6:00 P.M.

#### PARKVIEW JR/SR HIGH SCHOOL – Little Theater

Members Present: Clay Hammes, Steve Haberman, Nate Valley

Others Present: Steve Lutzke, Ben Irwin, Jeff Lund

#### **1.0 MEETING CALLED TO ORDER – 6:00 p.m.**

#### **2.0 REVIEW DISTRICT EMERGENCY PLAN**

Jeff gave a review of the districts emergency plan and the secured room in particular. There was some discussion as to the procedure for lockdown. Steve and Jeff explained that they had met with Doug Reynolds in April. Mr. Reynolds is well known in the security field and he stated that our plan is in line with current practices.

#### **3.0 DISCUSS PARKING ISSUE AT PARKVIEW PRIMARY**

Jeff talked about the concerns expressed for student safety and gave an option for student drop off in the lower parking lot and bus pick up and drop off in front of the school. After a lot of discussion of plus and minuses, it was decided that Jeff and Meagen would set up a trial run to see how it works.

#### **4.0 UPDATE ON PARKING AREA NEAR SOFTBALL FIELD**

Jeff gave an update for the gravel driveway to be installed and when it would be completed. He indicated it would be put in the first weekend in June. Over the summer, the buildings and grounds staff would clear out the fence line.

#### **5.0 UPDATE ON SUMMER PROJECTS**

Jeff gave a short update on projects that are lined up for summer, some of which include the track refurbishing and football field lighting; as well as dealing with the water issue, in the band room, at PES.

#### **6.0 OTHER ITEMS - None**

#### **7.0 ADJOURNMENT – 8:11 p.m.**