

# Parkview School District

106 W. Church Street – P.O. Box 250  
Orfordville, WI 53576

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**BOARD OF EDUCATION MEETING**  
**PARKVIEW JR/SR HIGH SCHOOL – Little Theater**  
**MAY 21, 2012**  
**6:00 P.M.**

The Parkview Board of Education met in regular session on May 21, 2012 in the Parkview JR/SR High School Little Theater. The meeting was called to order by BOE President Clay Hammes at 6:00 PM.

**Members Present:** Troy Knudson, Terry Gerber, Clay Hammes, Steve Haberman,  
Elizabeth Brockwell, Chuck Hagmann;

**Members Absent:** Bill Wingerson.

**Others in Attendance:** Steve Lutzke Jeff Lund Bill Trow Patrick Miller  
Karen Strandt-Conroy

Students of the Month and their parents/guardians; members of the community:

## 1.0 MEETING CALLED TO ORDER:

1.01 Approval of Agenda: **Motion** by Terry, 2<sup>nd</sup> by Troy to Approve the Agenda:  
All in favor voted “Aye”, none opposed, **Motion Carried.**

## 2.0 RECOGNITION OF STUDENT(S) OF THE MONTH – May 2012

**7<sup>th</sup> Grade:** Haley Balch – Nominated by: Mrs. McShery

**8<sup>th</sup> Grade:** Katie Harnack – Nominated by: Mrs. McSherry

**9<sup>th</sup> Grade:** Michael Varney – Nominated by: Mr. Denu

**10<sup>th</sup> Grade:** Jacob Phillips – Nominated by: Mr. Maurer

**11<sup>th</sup> Grade:** Miya Lawerance – Nominated by: Mr. Hicklin

**12<sup>th</sup> Grade:** Derek Wettstein – Nominated by: Mr. Schullo

**Staff Member of the Month:** Quoting Mr. Trow...” I am recognizing our entire staff for the support that was shown for the Ben Neal Family. It made me proud to work at Parkview to see how everyone came together. The students and staff made the arrangements at school and adjustments in schedules as smooth as possible. I thank everyone involved to make this happen.”

## 3.0 AUDIENCE PARTICIPATION

Audience participation shall be in accordance with School Board Policy #187 – Public Participation at Board Meetings. (Policy is available at meetings.)

Citizens who wish to address the Board or present on any matter of school district concern shall make a written request to the Superintendent a minimum of 72 hours prior to the meeting. The Board may, by majority vote, give citizens who have not presented a written request an opportunity to present concerns to the Board.

The Board may ask questions for necessary clarification, however, generally will not discuss nor act on any item not already on the agenda and included in the public notice of the meeting.

3.01 Audience Comments: **No one signed up to speak, and no one asked to speak.**

3.02 Board Response to Comments: **None required.**

#### 4.0 CONSENT ITEMS

- 4.01 Approve Vouchers Payable
- 4.02 Approve Elementary Summer School Contracts
- 4.03 Approve Elementary Summer School Director Contract – Robert Alexander
- 4.04 Approve Jr/Sr High School Summer School Contracts
- 4.05 Approve Recommendation of Technology Teacher (Grades 7-12) - David Luety III
- 4.06 Approve Resignation of Middle School Counselor – Susan Morhardt
- 4.07 Approve CESA #2 Contract – 2012-2013
- 4.08 Approve Issuing a Parkview Diploma to Senior's listed for Graduation, who Successfully Complete all Graduation Requirements.
- 4.09 Approve Donation of \$30 to the Baseball Program – Shari Mielke
- 4.10 Approve Footville After-School Program Contract – Summer 2012 & 2012-2013 School Year

**Motion** by Troy, 2<sup>nd</sup> by Chuck, to Move Consent Item 4.01 to section 10.4 of the Agenda, and to approve all other Consent Items: All in favor voted “Aye”, none opposed, **Motion Carried.**

- 5.0 **APPROVE MINUTES: Motion** by Elizabeth, 2<sup>nd</sup> by Steve to approve previous BOE Meeting Minutes: All in favor voted “Aye”, none opposed, **Motion Carried.**

#### 6.0 SCHOOL BOARD COMMITTEE REPORTS

- 6.01 Finance Committee Report: See Committee Meeting Minutes for May 14, 2012.
- 6.02 Buildings & Grounds Committee Report:
  - Varsity Softball Field:** See Bldgs & Grnds Committee Meeting Minutes for May 15, 2012. Discussion with other BOE members - agreed that keeping the existing field's location would be most cost effective and that options to finance needed repairs would need to be pursued. Fencing, regrading, and reseeding of some areas is required.
  - Decommissioning of Newark Elementary School Building:** See Bldgs & Grnds. Committee Meeting Minutes for May 15, 2012, Section 9.02.

#### 7.0 SET DATE AND TIME FOR NEXT BOARD OF EDUCATION MEETING

- 7.01 Set Date and Time for Committee Meetings:
  - The next regular Board of Education meeting is scheduled for - June 18, 2012 @ 6:00 PM in the LMC vs Little Theater owing to the air conditioning available there.
  - Employee Handbook Committee: June 4, 2012 @ 5:15 PM in the Little Theater;
  - Buildings & Grounds Committee: June 5, 2012 @ 6:00 PM in the Little Theater;
  - Principal Interviews: June 6, 2012 @ 6:00 PM in the Little Theater;
  - Policy Committee: June 25, 2012 @ 5:30 PM in the LMC;
  - PSEA Negotiations: July 9, 2012 @ 5:00 PM in the LMC;
  - AFSCME Negotiations: July 9, 2012 @ 5:45 PM in the LMC.

#### 8.0 PRINCIPALS' REPORT

- 8.01 Discuss/Action on Restructuring the Grade 7-12 Guidance Program:  
Principal Trow announced the resignation of Susan Morhardt from the Staff, and the need to assign the 9<sup>th</sup> grade guidance counselor duties to the High School guidance counselor, along with realigning the Junior High duties to include student attendance and minor discipline issues. He elaborated on Ms. Morhardt's strengths and contributions to the efforts within the Parkview School District during her tenure. She will be missed. Principal Trow presented a Recommendation of Candidates for seven Summer School programs, and for Mr. David Luety III to be the 7 thru12 Technology Teacher.  
**Motion** by Elizabeth, 2<sup>nd</sup> by Terry to accept Principal Trow's Recommendation of Candidates: All in favor voted “Aye”, none opposed, **Motion Carried.**

#### 8.01 Principal's Report Continued:

Principal Trow applauded the Parkview Staff and Students on their receiving a recent **Bronze Award** from the US News and World Report organization for academic achievement, and increased student services in the area of reduced and free lunch incentives for our student population. Locally, Parker HS received a Silver Award. Principal Trow also recognized the Staff, Students, and volunteers who performed or worked on the musical Joseph and the Amazing Technicolor Dreamcoat that received five **Tommy Awards** from state judges. "The musical was amazing!"

Principal Strandt-Conroy announced that there is an audit being conducted by DPI for the special education program, and that we have passed for AIMS WEB and MAP testing so far. She noted a dramatic increase with student scores upward. Many students are reading one grade level above their current requirements.

Principal Strandt-Conroy presented that the current math books and curriculum are not in line with common core standards. Her adjustment recommendations will be forthcoming to the board.

Principal Strandt-Conroy will be interviewing for candidates to fill the two vacant special education program positions.

Steve Lutzke complimented Principal Strandt-Conroy and the Staff for their forward progress in test scores and overall recent academic growth.

#### 8.02 Update on Varsity Softball Field Issue:

Continued from 6.02 Building & Grounds Committee report; The Parkview Booster Club is in favor of the OES location for parking reasons, but has agreed to help in the funding efforts regardless of location. The Girl's softball field will not be in compliance with WIAA rules beginning in the 2014-2015 school year. Some additional fencing and grading changes are also required here.

### 9.0 DIRECTOR OF BUILDINGS & GROUNDS REPORT

#### 9.01 Discuss/Action on HVAC & Hot Water Heater Repair Needs at Parkview Jr./Sr. High School:

Jeff Lund reported on the poor condition of hot water heaters, burners on the furnace at PHS, two hot water heaters, and four roof top heating units at PJH. His Building & Grounds Committee report projected these items would require about \$117,000.00. Several other smaller projects would bring his estimate up to about \$120,000.00. The roof top units in question are noted as being forty years old.

**Motion** by Terry, 2<sup>nd</sup> by Elizabeth to allow Jeff Lund to put these projects out to bid, not to exceed \$120,000.00.: All in favor voted "Aye", none opposed, **Motion Carried**.

#### 9.02 Discuss/Action on Plan for Decommissioning Newark Elementary School:

Jeff Lund has two quotes for moving the contents of Newark Elementary School, and recommended Badgerland Movers based on cost and references. The building educational equipment will follow the teachers to their new teaching locations.

Terry asked who is packing up the Library. Jeff said it is all being covered by the movers. 'Old' books and some memorabilia will be offered to students and the public as everything is not being moved.

The Memorial Plaque will be relocated if it is possible to remove it without damaging it. NES Open House is scheduled for June 1, 2012 from 4:00 to 7:00 p.m. All Board of Education members are encouraged to attend if able.

**Motion** by Terry, 2<sup>nd</sup> by Steve to authorize Jeff Lund to contact Badgerland Movers to relocate items from Newark Elementary School site to OES and FES sites: All in favor voted "Aye", none opposed, **Motion Carried**.

- 10.01 Discuss/Action on Financial Statement: **Motion** by Terry, 2<sup>nd</sup> by Chuck to accept the Financial report: All in favor voted “Aye”, none opposed, **Motion Carried**.
- 10.02 Update on Food Service Breakfast & Lunch Count: Pat Miller reports numbers are up from last year, and we are doing well for the students.
- 10.03 Discuss/Action on Changes to Health Insurance Plan for 2012-2013:  
Pat Miller provided the Board with a proposed health insurance plan that would serve the needs of the Staff, and save the School District approximately \$270,512.00 for the 2012-2013 school year. There would be no premium changes, but co-pay changes would occur. His proposal is promoting smarter consumer health care choices to mitigate the rising insurance costs. He reviewed a variety of HRA funding options, and pointed out the savings to the District with each percentage paid in by the District. See proposal sheet. **Motion** by Troy, 2<sup>nd</sup> by Elizabeth to accept the 50% HRA funding option: All in favor voted “Aye”, none opposed, **Motion Carried**.

## 11.0 DISTRICT ADMINISTRATORS’ REPORT

- 11.01 Discuss/Action on Hiring an Appraisal Firm to Appraise the Value of Newark Elementary School:  
Steve Lutzke provided two appraisal letters he received regarding establishing the Fair Market Value of the NES site.  
One came from the firm of L.A. Duesterbeck & Associates, Inc. not to exceed \$3,000.00; The other from the firm of Coutts Appraisal Service for \$2,500.00;  
Some discussion followed: **Motion** by Terry, 2<sup>nd</sup> by Steve to approve hiring the firm of L.A. Duesterbeck & Associates, Inc. for the appraisal of the NES site: All in favor voted “Aye”, none opposed, **Motion Carried**.
- 11.02 Discuss/Action on Staffing Plan for Support Staff for 2012-2013:  
Steve Lutzke provided a Memo reminding the Board of a requirement to issue a ‘Letter of Intent’ to classified staff members two weeks prior to the end of a school year. He explained about having two substitute positions at NES, (one 5K aide, and one custodian) that will be eliminated, but recommended we issue the ‘Letter of Intent’ to all the remaining classified Staff members until it is determined if anyone else will be eliminated. Because of the loss of a P.E. Teacher, and the Dean of Students position at PJH/PHS, there will be a shortage of personnel for study hall and lunch room supervision.  
**Motion** by Elizabeth, 2<sup>nd</sup> by Chuck to issue the ‘Letter of Intent’ to the classified Staff members, two weeks before the end of the school year: All in favor voted “Aye”, none opposed, **Motion Carried**. Steve Lutzke will see to the issuing of the Letters.
- 11.03 Summer 2012 & After School Daycare Program for 2012-2013 School Year:  
Steve Lutzke reviewed the contract between the Parkview School District and the Footville After School Daycare program for the Board. Some discussion followed.  
**Motion** by Terry, 2<sup>nd</sup> by Troy to approve the proposed contract between the Parkview School District and the Footville After School Daycare program: All in favor voted “Aye”, none opposed, **Motion Carried**.

## 12.0 CLOSED SESSION

The School Board will adjourn into closed session under State Statutes 19.85(1)(c) and (e) for the purpose of considering the employment, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction.

**Motion** by Elizabeth, 2<sup>nd</sup> by Steve to move into Closed Session as noted by roll call vote:

Roll Call: Chuck –Yes; Elizabeth –Yes; Steve –Yes; Clay – Yes; Terry –Yes; Troy-Yes:  
All members voted Yes, **Motion Carried** at 7:40 p.m. to move into Closed Session.

Discussion on several topics followed.

**Motion** by Terry, 2<sup>nd</sup> by Elizabeth to reconvene in Open Session: All in favor voted “Aye”, none opposed, **Motion Carried** at 9:22 p.m.

**13.0 RECONVENE INTO OPEN SESSION TO VOTE, IF NECESSARY, ON MOTIONS AND MATTERS TAKEN UP IN CLOSED SESSION:**

**Motion #1** by Terry, 2<sup>nd</sup> by Elizabeth ‘To restore the 10 days of vacation given up by the Administrative Staff during the 2010-2011 school year.’

**Motion #2** by Elizabeth, 2<sup>nd</sup> by Steve ‘To increase Pat Miller’s salary by \$4,000.00 to bring it more in line with conference averages.’

**Motion #3** by Chuck, 2<sup>nd</sup> by Elizabeth ‘To increase Jeff Lund’s salary by \$3,000.00 to bring it more in line with conference averages.’

Roll call vote for:	<b>Motion #1</b>	<b>Motion #2</b>	<b>Motion #3</b>
Chuck voted	YES	YES	YES
Elizabeth voted	YES	YES	YES
Steve voted	YES	YES	YES
Clay voted	YES	YES	YES
Terry voted	YES	NO	NO
Troy voted	YES	YES	YES

**Motion #1:** 6 YES – 0 NO      **Motion Carried**

**Motion #2:** 5 YES – 1 NO      **Motion Carried**

**Motion #3:** 5 YES – 1 NO      **Motion Carried**

**14.0 ADJOURNMENT: Motion** by Elizabeth, 2<sup>nd</sup> by Steve to adjourn our meeting:  
All in favor voted “Aye”, none opposed, **Motion Carried**; meeting was adjourned at 9:26 p.m.

Respectfully submitted by:

Chuck Hagmann  
B.O.E. Clerk