

**EARLY COLLEGE CREDIT PROGRAM (ECCP)**

Any high school student (grade 9-12) who is not attending a technical college under the Technical College Course Program or attending a technical college in lieu of high school or on a part-time basis as specified in section 118.15(1)(b) of the statutes may enroll in an Institute of Higher Education (IHE) for the purpose of taking one or more nonsectarian courses under the ECCP. Eligible students may take courses under this program at any time, including in the fall, spring, and summer semester.

**A. General Guidelines**

1. The student must be enrolled in grades 9-12
2. Eligible IHEs include UW System (UWS) institutions, tribally-controlled colleges, and a private, nonprofit IHE located in the state. [NOTE: technical colleges are not included in the ECCP, but fall under Start College Now (SCN)].
3. The student must meet the definition for full-time student as outlined in Board policy
4. The student may not be attending a technical college under the Start College Now (SCN)
5. The student may not be attending a technical college in lieu of high school
6. The student must meet the requirements and pre-requisites for the course
7. The District limits the number of credits for which the Board will pay under ECCP and SCN to the equivalent of 18 postsecondary semester credits per student
8. An eligible student may enroll in a course at any time, including the fall, spring or summer.
9. Transportation costs, except as may be required by the student's Individualized Education Program (IEP), are the responsibility of the student/parent.
10. A student or parent/guardian will be required to reimburse the District for tuition and fees for courses taken at an IHE under the ECCP, if a student receives a failing grade in a course or fails to complete the course. If such reimbursement is not made as requested, the student on whose behalf the payment was made is ineligible for any further participation in courses under the ECCP or the SCN.

**B. Cost-Sharing**

1. Costs would be shared between the IHE (limit on allowable tuition charge), the District (direct payment to IHE) and the State (reimbursement to District); and for postsecondary credit only credit, the pupil (reimbursement to District). All costs will be shared in accordance with State Statutes.

**C. Pupil Responsibilities**

1. Complete and submit the proper application to the school counselor or designee by March 1 for Fall courses, October 1 for Spring/Summer courses
2. Indicate on the application whether the course will be taken for high school credit, postsecondary credit, or both
3. Consent to the IHE disclosing information to the District pertaining to the course(s) for which the student enrolled, and the student's grades and attendance record

**D. IHE Responsibilities**

1. Admit a student to attend a course under the ECCP, provided the student meets the requirements/prerequisites of the course, and there is space available in the course.
2. If a student indicates that they intend to take a course for postsecondary credit at a UWS institution, the UWS must notify the student as to whether credits earned for the course are transferable between and within institutions within the UWS.

E. District responsibilities

1. Determine if the course selected is comparable to a course offered in the District.
2. Determine whether the course satisfies any of the high school graduation requirements, including the District's high school graduation requirement policy.
3. Determine the number of high school credits to award the student for the course, if any.
4. Notify the student of the determinations made under items (1) through (3) above, in writing, before the beginning of the semester in which the student will be enrolled in the course.
5. Pay the IHE for the cost of the course within 30 days of the end of the semester.
6. Submit an itemized report to the Department of the amounts paid to IHEs for pupils participating in the ECCP.
7. Establish a written policy governing the timing and method for recovering the pupil's share of the tuition for courses that a pupil takes for postsecondary credit only.

F. Allowable Tuition Charge (by the IHE)

1. For courses at UW College campuses (2-year institutions), one-half of the amount that would be charged to a state resident undergraduate student enrolled at the UW College (per credit).
2. For courses at other UW institutions (4-year institutions), not to exceed one-third of the amount that would be charged to a state resident undergraduate student enrolled at the UW institution (per credit).
3. For courses at a private, non-profit IHE, one-third of the amount that would be charged to a state resident undergraduate student enrolled at UW Madison (per credit).
4. If the student takes that course at the high school (for high school credit), the Board (rather than the IHE) would be responsible for the costs of books and other necessary materials for the course.

G. Prohibition on additional charges: Neither the IHE nor the Board may charge any additional costs or fees to the student.

**APPROVED:** April 23, 2018  
**FEBRUARY 15, 2021**