

GUIDELINES FOR STUDENT AND SUBJECT ACCELERATION

1. Parents/guardians or school personnel may initiate the consideration of acceleration by contacting the principal or teacher.
2. The student shall take a summative or final exam, M.A.P. test, or other assessment as determined necessary by the principal in the relevant subject area(s) to determine programming or placement recommendations.
3. Decisions regarding acceleration shall be based on the student's range of abilities, interests, and needs (social, physical, and mental maturity).
4. A written recommendation that includes the student's eligibility and options for programming will be developed with input from the parent, teacher, gifted and talented teacher and student.
5. A conference shall be held with the student's parents/guardians to consider the appropriate programming or placement.
6. The principal, based on input from the conference, shall be responsible for making the final decision on programming or placement. If the parents/guardians accept the subject acceleration recommendation, they must sign the final recommendation, which outlines the assessment process used, and the program modifications and other changes to the student's course plan. This form will describe all testing procedures and program options as well as the recommendations.
7. On-going evaluations shall be conducted to ensure that the student is receiving appropriate programming or placement.
8. The gifted and talented teacher shall maintain a student portfolio containing all testing materials and program modifications.

APPROVED: September 20, 2010
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