

# PAVE

Parkview Academy of Virtual Education

## Governance Board

Monday, August 8, 2022 Minutes

Parkview High School Library Media Center

### Call to Order:

- **Welcome Remarks**
  - Julie Schroeder called the meeting to order at 5:31 PM.
- **Roll Call**
  - Members Present:
    - Nicole Victor
    - Mary Paul
    - Steve Lutzke
    - Julie Schroeder
  - Members Attended Virtually:
    - Terra Helmer
  - Members Not Present:
    - Peter McMahon

### Consent Items:

- 1. Approve Recommendation of 9-12 Math Teacher for PAVE
- 2. Approve \$4,461.60 for a 3-year warranty for all 40 Laptops.
- 3. Approve \$468.00 for Connectwise Managing system.
- 4. Approve \$275.00 for 501c3 application.
  - Mary Paul made a motion to approve all of the above consent items
  - Terra Helmer seconded the motion to approve
  - Motion passed

### Approval of May Minutes:

- [July 11, 2022 Minutes](#)
  - Julie Schroeder made a motion to approve the July 11, 2022 Minutes
  - Mary Paul seconded the motion to approve
  - Motion passed

### Set Date and Time of next meeting:

- Monday, September 12, 2022 @ 5:30 PM in PHS Library Center

### **Business Manager's Financial Report:**

- Shorten time frame/split funds between 2nd, 3rd, & 4th years. Seeking to put more into years 3 and 4
  - Grant Budget: \$128,453.38
  - Grant Carryover: \$5,972.52
  - Grant year split: \$42,817.79
  - Total Grant funds: \$177,243.69
  - Enrollment Revenue: \$136,000
  - Student Registration: \$1,190
  - Total Revenue: \$137,190
  - Total Together: \$ 314,433.69
- Looking into purchasing Curriculum guidelines with grant funds for other years
- Items Purchased in July:
  - Laptop Cases: 1999
  - Laptop Warranties: \$4,461.60
  - Connectwise Monitoring system: \$468.00
  - 501c3 Application Form: \$275
  - Principal/Curriculum Developer Salary/Benefits

### **Principal's Report:**

- Branding
  - Reviewed the PAVE letterhead and business cards
  - Mary Paul made a motion to approve use of the PAVE letterhead and business cards
  - Terra Helmer seconded the motion to approve
  - Motion passed
- Current Enrollment Numbers
  - Currently at 17 students.
  - 1 student looking to graduate in December
    - Contacted Lisa Kempthorne - reviewing student's information

- Student Registration
  - Registration hopefully open on August 15, 2022
  - Students can still attend school even if they are not registered
  - 1 family inquired about financial assistance with registration fees
    - Board members discussed using the Free & Reduced Lunch form to determine assistance needed
      - If reduced lunch approved - family pays half registration fee
      - If free lunch approved - family pays no registration fee
    - Will bring back for discussion & approval at next meeting

- Current Staff Numbers

We currently have the following Parkview staff members working for PAVE:

- Laurie Crandall
- Josh Bauling
- Martyna Stelter
- Tjark Sattler
- Sarah Moran
- Kim Johnson

We are currently still in the process of getting a special education teacher, hopefully. The following areas will be taught by Stride teachers throughout the state of Wisconsin:

- Science
- History
- Business
- Computer Science
- French

- Open House, PD Trainings, and 1st Day of School
  - Staff will attend a virtual PD session on August 8th and August 9th to learn the curriculum platform.
  - A virtual open house will be hosted on August 29th from 6-7
  - Student Laptop pickup will be held August 17, 18, & 19th
  - A Troubleshooting sheet and FAQ sheet are being created to also give

to students and their families during Laptop pickup.

- All courses have been created and students' schedules are being entered into Skyward. All student schedules have been entered into the Stride K12 platform.
- WRRCS Conference July 26-27, 2022
  - Julie Schroeder, Steve Lutzke, and Nicole Victor attended
  - [2022 WRRCS Conference](#)
    - Nicole's notes
    - Favorite session - School Leader Connect
    - Virtual School library idea
      - If a student needs an item available, student requests item, then school mails it to them
    - Julie was only one in a few sessions
      - Other attendees were not from a virtual school but an outdoor school
    - Steve felt it was repetitive of last year's sessions

### **Meeting Adjourned at 6:05 PM**

- Julie Schroeder made a motion to adjourn the meeting
- Mary Paul seconded the motion and the meeting was adjourned