

PAVE

Parkview Academy of Virtual Education

Governance Board

Monday, September 12, 2022 Minutes

Parkview High School Conference Room

Call to Order:

- **Welcome Remarks**
 - Peter McMahon called the meeting to order at 5:32 PM.
- **Roll Call**
 - Members Present:
 - Nicole Victor
 - Peter McMahon
 - Terra Helmer
 - Mary Paul
 - Steve Lutzke
 - Julie Schroeder

Consent Items:

- Approve Recommendation for 6-12 Music Teacher
- Approve Recommendation for 6-12 Special Education Teacher
- Approve \$251.42 for Intune monitoring system 1-month subscription
- Approve \$104.78 for Art supplies for students taking art classes
- Approve \$1999.20 for laptop cases, shoulder straps, and pouches.
 - Terra Helmer made a motion to approve all of the above consent items
 - Mary Paul seconded the motion to approve
 - Motion passed

Approval of May Minutes:

- [August 8, 2022 Minutes](#)
 - Julie Schroeder made a motion to approve the August 8, 2022 Minutes
 - Mary Paul seconded the motion to approve
 - Motion passed

Set Date and Time of next meeting:

- Monday, October 10, 2022 @ 5:30 PM in PHS Library Center

Business Manager's Financial Report:

- 4 year revised budget was approved by DPI on 9/12/22

Principal's Report:

- Financial Assistance
 - 1 family approved for free Lunch per district form to determine assistance with registration fees
 - Terra Helmer made a motion to approve waiving the registration fee per approval from using the free lunch form
 - Julie Schroeder seconded the motion to approve
 - Motion passed
- Early Graduates
 - 2 students seeking approval for early graduation
 - Both students have completed the required paperwork and have met w/ School Counselor Mrs. Kempthorn
 - Mary Paul made a motion to approve early graduation of the 2 seniors
 - Terra Helmer seconded the motion to approve
 - Motion passed
- Graduation Date
 - Many interested families in having PAVE Graduation combined with Parkview's ceremony
 - Move Graduation to Sun., June 4,
 - Julie Schroeder made a motion to approve the change of graduation
 - Terra Helmer seconded the motion to approve
 - Motion passed
- First Week of School Update
 - 18 students
 - Overall students are doing well
- Academic Probation

- 1 student has not logged in at all since school started
- Parent has been contacted multiple times
- Truancy turned in 9/12/22
- Plan of action to reduce class load to 1 class, reevaluate by end of semester if no progress dismissal at end of semester

- Student Course Limit
 - Charter Contract states 4 courses
 - Parkview Board has different interpretations of what the 4 courses means
 - By credits
 - By semester
 - Total class a student may take all year
 - PAVE Board looking to revise

- AWSA Membership
 - Nicole Victor would like to become a member of the AWSA
 - Increases educator's effectiveness
 - PD offerings
 - Networking
 - Supervisory skills
 - Membership fee is \$415
 - Julie Schroeder made a motion to approve the payment of \$415 membership fee
 - Mary Paul seconded the motion to approve
 - Motion passed

- Skyward Conference
 - Oct. 17-18, 2022
 - \$225 per person conference fee
 - \$136 per night lodging for double occupancy
 - For PAVE Principal and Administrative Assistant to attend
 - Reviewing Parkview per diem and mileage expenses allowed
 - Julie Schroeder made a motion to approve \$586 plus mileage and per diem expenses for the 2 attendees
 - Terra Helmer seconded the motion to approve
 - Motion passed

- National Charter Conference Informational
 - June 18-21, 2023 in Austin, TX

- Estimated costs for 15 people roughly \$25,120
- Conference fee, flight tickets, and hotel estimated costs
- 4 Teachers interested in attending per survey sent out
- More to come on info at a later date

Meeting Adjourned at 6:34 PM

- Julie Schroeder made a motion to adjourn the meeting
- Mary Paul seconded the motion and the meeting was adjourned