

ADMINISTRATOR DEVELOPMENT OPPORTUNITIES

The Board feels that professional growth of administrative staff members that is aligned to Board goals is desirable and necessary to maintain competence in school administration. Therefore, the Board encourages administrative staff members to attend educational meetings, conferences and workshops that are aligned to Board goals in order to become aware of changes in education that may affect District policies and programs. Attendance of such meetings must be approved by the district administrator. The district administrator will inform the Board.

The District Administrator may attend national and state conferences that align with the Board goals with the approval of the Board President. Central Office and building level administrators may attend a national conference that aligns with Board goals as deemed necessary and approved in advance by the District Administrator. The District will pay for the cost of conference registration, transportation, lodging and meals. The central office and building level administrator must receive approval from the district administrator to attend the conference before making any arrangements. Upon return, the administrator is required to provide a presentation to the admin team about key learnings and also provide a summary to the Board.

School administrators shall be reimbursed for expenses incurred in the performance of their duties either within or outside the District. Reimbursement shall be in accordance with established procedures and within current budgetary limitations.

LEGAL REF.: 118.24(5) - Wisconsin Statutes
 121.02(1)(b) – Wisconsin Statutes
 PI 8.01(2)(b) – Wisconsin Administrative Code

CROSS REF.: 222 – Administrator’s Contract
 231 – District Administrator Job Description
 537 – Professional Staff Development Opportunities
 671.1 – Expense Reimbursements

APPROVED: March 26, 1985
 September 21, 2009
 October 20, 2014
 October 19, 2020
MARCH 25, 2024