

## **BOARD - ADMINISTRATOR RELATIONS**

The Board believes that setting District policy is one of its most important functions, and it is the responsibility of the district administrator to implement these policies. Policy should not be originated or changed without the input or recommendation of the District Administrator. The District Administrator should be given the latitude to determine the best method of implementing the policies of the Board. The district administrator is the District's chief administrative officer and will be responsible for the professional leadership and skill necessary to translate the will of the Board into administrative action.

The District Administrator, as the chief administrative officer of the District, is the primary professional advisor to the Board. The District Administrator is responsible for the development, supervision, and operation of the school program and facilities.

The district administrator will be responsible for all aspects of school operation and for such duties and powers pertaining there to as the Board may direct or delegate. The district administrator may delegate responsibility and the authority necessary to discharge it to other officials, and he/she will develop such procedures and regulations as he/she considers necessary to ensure efficient operation of the schools.

The Board expects that the district administrator is professionally able and possesses outstanding qualities of leadership, vision, and administrative skill and that the district administrator will implement all policies of the Board in good faith.

The District Administrator shall attend all Board meetings, unless unavoidable circumstances prevent his/her attendance. In that case, the District Administrator and Board President should discuss and decide whether the scheduled Board meeting shall go on as scheduled or be postponed until a later date.

The district administrator can expect that the Board will respect his/her professional competence and extend to him/her full responsibility for implementation of Board policy decisions. In order that the district administrator may provide effective leadership, the Board will delegate to the district administrator those powers which may be legally delegated and which it considers advisable to delegate. The Board will then hold the district administrator responsible for results.

The Board is responsible for determining the success of the District Administrator in meeting the goals established by the Board through annual evaluations of the District Administrator's performance.

LEGAL REF.: 118.24 - Wisconsin Statutes  
120.12 - Wisconsin Statutes  
120.13 - Wisconsin Statutes

CROSS REF. 150 – School Board Powers and Responsibilities  
151 – Board policy development  
161 – Board Member Authority and Responsibilities  
225 – Evaluation of District Administrator  
231 - District Administrator Job Description

**APPROVED:** March 26, 1985  
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