

TEMPORARY ADMINISTRATIVE ASSIGNMENTS

In any organization, it is important that the responsibility for decision-making be clearly established in the event of absence of the designated administrator.

When the district administrator is unavailable, the business manager shall serve as acting administrator. Any decisions that need to be made before the district administrator becomes available will be the responsibility of the business manager.

If the district administrator and business manager are unavailable, the director of pupil services shall be assigned to serve as acting administrator.

APPROVED: March 26, 1985

March 15, 2010

November 17, 2014

October 19, 2020

March 25, 2024

FEBRUARY 16, 2026