## **DETENTION PROCEDURES**

Detention is a means to carry out school discipline.

Students who receive a detention because of disruptive behavior, tardiness, etc. will have to serve the detention at a time specified by the teacher or principal/designee. If a student owes more time than can be served during the detention period, the extra amount will be carried over to the next scheduled detention. Teachers who give student(s) a detention will have the student(s) serve the detention in their classroom after school and will notify the parents in advance of the reason for the detention and the day and time it is to be served.

When a student is assigned detention by the building principal or assistant principal, the parent/caregiver will be notified of the reason for the detention and the day and time it is to be served. Written documentation will be kept of the reason for the detention, when contact was made with the parent/caregiver and when the detention was satisified.

Detentions are served at a date/time specified by the principal/designee unless alternate arrangements are made in advance with the principal/designee. The day and time for detention will be provided to the student or parent/caregiver when the detention is assigned. Students will be given 24 hours notice prior to having to serve detention. Students will have to arrange their own transportation home from school.

Failure to serve the assigned detention will result in additional consequences ranging from additional detention to in or out of school suspension.

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