

SUBSTITUTE CERTIFIED STAFF EMPLOYMENT

Substitute teachers are contracted through a third party vendor.

Suitable programs of training, assigning, orienting and evaluating the work of substitute teachers may be provided by the instructional staff under the direction of the building principal.

Rates of compensation for substitute teachers shall be reviewed and determined periodically by the Board.

Substitute rates shall be determined according to the following guidelines:

Occasional Work (Less than 10 Consecutive Days)

Substitute teachers working occasionally for less than 10 consecutive days will be paid at a daily rate, by the third party vendor, as determined by the Board. Compensation will not include additional benefits such as insurance, alternative cash in lieu benefit, sick leave or personal time.

Long-Term (10 Consecutive Days or More)

A substitute teacher working 10 consecutive days or more for the same teacher, will be paid at the BA base level teacher salary by the third party vendor. Compensation will not include additional benefits such as insurance, alternative cash in lieu benefit, sick leave or personal time.

Contracted Teacher

In the event that a regular, contracted teacher serves as a substitute during a prep period, the compensation will be determined in accordance with the current employee handbook.

LEGAL REF.: 120.12(1) - Wisconsin Statutes

CROSS REF.: Parkview Employee Handbook – Section 13 – Substitute Pay

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