

# Parkview School District

106 W. Church Street – P.O. Box 250  
Orfordville, WI 53576

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## BOARD OF EDUCATION BUILDINGS & GROUNDS COMMITTEE MEETING

### MINUTES

Monday, November 12, 2012

6:00 p.m.

PARKVIEW JR/SR HIGH SCHOOL – Little Theater

**Members Present:** Clay Hammes, Terry Gerber, Steve Haberman

**Others Present:** Elicia Cormican, Mark Spencer, Bryan Brauer, Mary Kiser,  
Rick Johnson, Steve Lutzke, Ben Irwin, Jeff Lund

1.0 **MEETING CALLED TO ORDER** – 6:00 p.m.

2.0 **LONG-RANGE FACILITY PLANNING**

2.01 Review 1997 Facility Study and 2003 Concept Study

Clay gave a short review of our last meeting, on the proposal to have a facility study done, and the board feeling that they needed a little more information. It wasn't that they were unsupportive they felt they needed a few more answers.

Jeff walked the committee through the 1997 Bray and Associates facilities study. He went over the survey that was given to the staff at each building and their concerns at that time. Many of which are still valid concerns today. He then went through each building showing where some needs that were identified, back in 1997, are still issues that need to be addressed at the present time. He also showed where many issues that the study showed as areas of improvement, have already been addressed or are no longer pertinent.

Ben then walked the committee through the 2003 concept plan from Potter Lawson. Although this plan lacked specifics; it showed many areas of improvement. Some of which are to improve the educational environment; address anticipated future needs; to provide better separation between the Middle School and the High School; improve the existing physical plant; remove the portable classrooms; and most importantly to provide key new large group spaces such as a three station gym and auditorium.

We then had a lengthy discussion on the need for a facility study as well as surveying the communities. We felt the 1997 study had some value, but lacked some of the answers we are looking for. It addresses the infrastructure and some safety issues but doesn't address growth capacity, educational adequacy, technology access, traffic flow etc. We felt that the 1997 study has some value as a starting point.

Clay asked Jeff if he could update this study to include any changes we have made and possibly save some time and money on a potential new study. Jeff told the committee that he could indeed do this.

2.02 Review RFP for Hiring a Consultant

2.03 Develop Recommendation for Creating Plan of Action

It was discussed that whatever we choose to go forward with, we will give the community and taxpayers three (3) choices. We would ask which of the three (3) choices they would support. It was also stated that *whatever we go forward with will be a need for the district. If a referendum were to fail, we would keep coming back until it is successful.* However, if we get the communities informed; we felt it could be successful the first time.

The committee recommends that we ask the board to support a facility study and to allow the district administrator to send out an RFP seeking bids for a new study.

Steve then went over the RFP that he would send out to potential bidders with a timeline of having bids in by early January. We would then interview the bidders and asked the board to award the bid at the January meeting.

3.0 OTHER ITEMS

No other items at this time.

4.0 ADJOURNMENT – 7:25 p.m.