

# Parkview School District

106 W. Church Street – P.O. Box 250  
Orfordville, WI 53576

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## BOARD OF EDUCATION POLICY COMMITTEE MEETING MONDAY, JANUARY 28, 2013 PARKVIEW JR/SR HIGH SCHOOL – Little Theater

### Minutes

**Present:** Clay Hammes, Troy Knudson, Elizabeth Brockwell

**Others Present:** Steve Lutzke, Ben Irwin

#### 1.0 MEETING CALLED TO ORDER - 6:00 p.m.

#### 2.0 DISCUSS PROPOSED/REVISED POLICIES

- a. 610 – Fiscal Management Goals  
The committee agreed to recommend this policy revision with the following changes to the Board for a first reading
  - Item #1 – Add the word “To” at the beginning of the sentence
- b. 620 – Annual Operating Budget  
The committee agreed to recommend this policy revision with the following changes to the Board for a first reading
  - Paragraph #3, Line 2 – Delete the word “second”
  - Paragraph #4, Line 2 – Delete the word “second”
- c. 621 – Budget Preparation  
The committee agreed to recommend this policy revision as presented to the Board for a first reading
- d. 622 – Budget Hearing  
The committee agreed to recommend this policy revision as presented to the Board for a first reading
- e. 623 – Budget Implementation  
The committee agreed to recommend this policy revision as presented to the Board for a first reading
- f. 623-Rule - Budgetary Transfers  
The committee agreed to recommend this policy revision with the following changes to the Board for a first reading
  - Paragraph #2, Line 2 – Spell out “Wisconsin Universal Financial Accounting Requirements” (WUFAR)
  - After the section titled “EXCEPTIONS” add #4. which reads, “ The business manager will notify the board at each monthly meeting regarding any transfers that did not require board approval.”
- g. 652 – Revenues From Investments  
The committee agreed to recommend this policy revision as presented to the Board for a first reading
- h. 653 – Gate Receipts and Admissions  
The committee agreed to recommend this policy revision as presented to the Board for a first reading.

- i. 653-Rule – Ticket Seller Responsibilities  
The committee agreed to recommend this policy revision as presented to the Board for a first reading
- j. 653.1 - Free Admissions  
The committee agreed to recommend this policy revision as presented to the Board for a first reading
- k. 654 – Co-Curricular Non-Refundable User Fees  
The committee agreed to recommend this policy revision as presented to the Board for a first reading
- l. 654-Rule - Co-Curricular Non-Refundable User Fees  
The committee agreed to recommend this policy revision as presented to the Board for a first reading
- m. 661 – Depository of Funds  
The committee agreed to recommend this policy revision as presented to the Board for a first reading
- n. 661.1 – Authorized Signatures  
The committee agreed to recommend this policy revision as presented to the Board for a first reading
- o. 661.1-Rule - Check Signing Procedures  
The committee agreed to recommend this policy revision as presented to the Board for a first reading
- p. 665-Rule – Guidelines for Collection and Deposit of School Monies  
The committee agreed to recommend this policy revision as presented to the Board for a first reading

### **3.0 DISCUSS OTHER POLICY CONCERNS**

- a. The committee reviewed a “you tube” video titled “Alice school shooter” to learn about a proposed plan for a school response to a school shooter. Troy Knudson is going to send information to the admin team regarding Homeland Security training related to appropriate response to a school shooter. The admin team will review and revise the school’s plan accordingly.

### **4.0 SET DATE AND TIME FOR NEXT POLICY COMMITTEE MEETING**

- Monday, March 4 at 6:00 p.m. in the Little Theater

### **5.0 ADJOURN - 7:10 p.m.**