

Parkview School District

106 W. Church Street – P.O. Box 250
Orfordville, WI 53576

BOARD OF EDUCATION MEETING PARKVIEW JR/SR HIGH SCHOOL – Little Theater

MARCH 19, 2012

6:00 p.m.

The Parkview Board of Education met in regular session on March 19, 2012 in the Parkview JR/SR High School-Little Theater. The meeting was called to order by BOE President, Troy Knudson at 6:00PM

MEMBERS PRESENT: Troy Knudson Craig Jones Terry Gerber
Ed Bell Elizabeth Brockwell Clay Hammes

MEMBERS ABSENT: Eric Stelter

OTHERS IN ATTENDANCE: Steve Lutzke Patrick Miller Bill Trow
Jeff Lund Karen Strandt-Conroy

Students of the month, their parents/guardians and approximately 15 community members

1.0 MEETING CALLED TO ORDER – Troy Knudson – President

1.01 Approval of Agenda

Motion by Terry Gerber, second by Elizabeth Brockwell to approve the agenda. Motion carried 6-0.

2.0 AUDIENCE PARTICIPATION

There was no other audience participation

3.0 RECOGNITION OF STUDENT(S) OF THE MONTH - February

The February students of the month are as follows: Alex Thole (7th), James Schroeder (8th), Rebecca Shilts (9th), Miguel Gil Reyes (10th), Riley Pearson (11th) and Marissa Monk (12th). Each student received recognition for his or her outstanding achievement

4.0 CONSENT ITEMS

4.01 Approve Vouchers Payable

4.02 Approve Donation of \$80 to Parkview Basketball – Francis & Cindy Beggs, Jr.

4.03 Approve Donation of \$2,500 to Parkview Football & Baseball – Heidi Graves (through Grainger Matching Program)

4.04 Approve Donation of \$750 to Start a SADD Chapter – Rock County Partners in Prevention

4.05 Approve Donation of Sewing Cabinet – Cindy Vaughn

4.06 Approve Donation of Two Large Sets of Cutting Boards (8 Total) – Vollrath Co.

4.07 Approve Donation of 3 rooms for 1 night at Rodeway Inn, Milwaukee for Culinary Competition (\$150 value) – Leslie McCracken

4.08 Approve Donation of Dinner for 10 at Branded Steer in Milwaukee for Culinary Team and Observers (\$130 value) – Glenda McCracken

4.09 Approve Donation of 2 Boxes of Chicken for Practice and Chicken Breast for Culinary Team Competition (\$120 value) – Golden Plump

4.10 Approve Youth Options Enrollment – First Semester 2012

4.11 Approve Pizazz Trip to Florida (Change from Previously Approved Trip to Anaheim, CA)

4.12 Approve Recommendation of Musical Vocal Director – Cindy Blanc

4.13 Approve Recommendation of Long Term Substitute for High School Business Education – Bridgett Trachsel

4.14 Approve Recommendation of Candidate for Custodian at NES – Removed for approval

Moved by Elizabeth Brockwell, second by Terry Gerber to approve the consent items. Motion carried 6-0.

5.0 APPROVE MINUTES

Motion by Terry Gerber, second by Elizabeth Brockwell to approve minutes dated: January 16, 2012 and February 20, 2012. Motion carried 6-0.

6.0 POLICY COMMITTEE REPORTS

6.01 Second Reading/Approval of Proposed/Revised Policies

- a) 446.31 - Suspension/Expulsion of Students with EEN - Recommended for Deletion
- b) 447.3 - Student Suspension/Expulsion
- c) 447.3-Rule - Student Suspension/Expulsion Procedures (NEW)
- d) 451 - Student Insurance Program
- e) 452 - Student Aid Programs
- f) 453 - Emergency Nursing Services (Recommended for Deletion-Replace with NEW 453.1)
- g) 453.1 - Accident Reporting (Recommended for Deletion)
- h) 453.1 - Emergency Nursing Services (NEW)
- i) 453.11 - Automatic External Defibrillator
- j) 453.2 – Immunizations (Replaces 453.4)
- k) 453.2 – Student Physical Examinations (Recommended for Deletion–Replaced with NEW 453.5)
- l) 453.4 – Student Immunizations (Recommended for Deletion – Replaced with 453.2)
- m) 453.4 - Administration of Medication to Students
- n) 453.5 - Administration of Medication to Students (Recommended for Deletion - Replace with NEW 453.4)
- o) 453.5 - Student Physical and Dental Examinations (NEW – Replaces 453.2)
- p) 470 - Student Fees, Fines And Charges (Recommended for Deletion - Replace with 656)
- q) 656 - Student Fees, Fines and Charges (Replaces 470)
- r) 662.3 - Fund Balance (NEW)
- s) 832 - Weapons on School Premises (NEW)

This serves as the “Second Reading of the Revised Policies” as outlined above.

Motion by Terry Gerber, second by Clay Hammes to approve the revisions of the above policies. Motion carried 6-0.

7.0 SET DATE AND TIME FOR NEXT BOARD OF EDUCATION MEETING

7.01 Discuss/Action on Moving April Board Meeting to 4th Monday – April 23, 2012

The next regular Board of Education meeting will be held on Monday April 23, 2012 at 6:00 PM at the Parkview JR/SR High School-Little Theater.

8.0 PRINCIPALS' REPORT

Mr. Trow reviewed the information in his report. He noted he nominated co-teachers of the month Steve Hicklin and Jon Lyon. He addressed the “AP” test score results recently published in the local newspaper.

Mr. Knudson asked if the “Apex/Odyssey” on-line courses are challenging our students and whether or not we are getting our monies worth.

Mrs. Strandt-Conroy reviewed the highlights of her report.

9.0 DIRECTOR OF BUILDINGS & GROUNDS REPORT

There were no additions to the Director of Buildings and Grounds report. A copy of Mr. Lund's report is on file in District Office.

10.0 BUSINESS MANAGER'S REPORT

10.01 Discuss/Action on Financial Statement

Mr. Miller presented the Financial Report. Motion by Craig Jones, second by Terry Gerber to approve the Financial Statement dated February 29, 2012. Motion carried 6-0. A copy of the Financial Statement is on file in District Office

10.02 Update on Food Service Breakfast & Lunch Count

Mr. Miller noted the “counts” continued to improve.

11.0 DISTRICT ADMINISTRATORS' REPORT

11.01 Discuss/Action Regarding Proposal for Restructuring the Administrative Team

Mr. Lutzke notified the Board that Mark Miller has submitted his resignation. He thanked him for his services and wished him the best in his new position.

As a result of Mr. Miller's resignation, Mr. Lutzke presented options to restructure the Administrative Team including: hire an interim Elementary Principal, interim Director of Technology and Registrar/Student Data Specialist. Mr. Lutzke recommended Jon Lyon for the interim Elementary Principal, David Zrout for the, interim Director of Technology and Gayle Holcomb for the registrar/student data specialist. Hiring Mr. Lyon would require a long-term substitute teacher (additional cost \$8,541), the Director of Technology position would receive a \$2,772 pay increase for additional duties thru June 30, 2012 and the Registrar/Student Data Specialist would be reassigned from an 11 month to a 12 month position. As a result, the Specialist would receive 120 hours of vacation that could be used at any time during the year versus 110 hours of vacation and being off work in the month of July. The junior high receptionist/secretary duties would be removed from the job description and all of these duties would revert back to the high school office.

Motion by Clay Hammes, second by Terry Gerber to approve Jon Lyon as interim Elementary Principal. Discussion - Mr. Knudson questioned the need to post the position and felt we should look at all qualified candidates from within the district. Motion failed 2-4 (Nay-Bell, Brockwell, Jones and Knutson).

Motion by Craig Jones, second by Ed Bell to posted the interim Elementary Principal position internally for a period of 5-days. Motion carried 5-1 (Nay-Brockwell)

Motion by Craig Jones, second by Terry Gerber to approve the recommendation of David Zrout as the interim Director of Technology. Mr. Zrout will receive a stipend of \$2,772 for the additional duties thru June 30, 2012. Motion carried 6-0.

Motion by Terry Gerber, second by Ed Bell to approve Gayle Holcomb for the position of Registrar/Student Data Specialist. She will be reassigned from an 11 month to a 12 month position. As a result, the Specialist will receive 120 hours of vacation that could be used at any time during the year versus 110 hours of vacation and being off work in the month of July. Motion carried 6-0

12.0 ADJOURNMENT

Moved by Terry Gerber, second Ed Bell to adjourn at 7:27 P.M. Motion carried 6-0.

Respectfully submitted



Craig T. Jones, Clerk