

Parkview School District

106 W. Church Street – P.O. Box 250
Orfordville, WI 53576

BOARD OF EDUCATION MEETING PARKVIEW JR/SR HIGH SCHOOL – Little Theater

APRIL 23, 2012

6:00 P.M.

The Parkview Board of Education met in regular session on April 23, 2012 in the Parkview JR/SR High School-Little Theater. The meeting was called to order by BOE President, Troy Knudson at 6:00 PM.

Members Present: Elizabeth Brockwell Terry Gerber Steve Haberman Charles Hagmann
Clay Hammes Troy Knudson William Wingerson

Members Absent: None

Others in Attendance: Steve Lutzke Jeff Lund Bill Trow Patrick Miller
Karen Strandt-Conroy

Students of the Month and their parents/guardians; members of the community that nearly filled the seating area;

1.0 MEETING CALLED TO ORDER – Troy Knudson – President

1.01 Approval of Agenda:

Motion to accept Agenda – passed (names were not recorded – no Clerk at this time)

2.0 RECOGNITION OF OUTGOING BOARD MEMBERS:

Troy Knudson presented Ed Bell & Craig Jones each a plaque in thanks from the Parkview School District for their service to the District as previous school board members. Eric Stelter was not available to receive his plaque. A sincere thank you for all their time and efforts was extended to all three.

3.0 BOARD OF EDUCATION REORGANIZATION

3.01 Election of Board Officers:

By Paper Ballot Vote:

President: Clay Hammes over Troy Knudson 4-3

Vice President: Terry Gerber over Steve Haberman 6-1

Treasurer: Troy Knudson over Elizabeth Brockwell 6-1

Clerk: Charles Hagmann over Steve Haberman 5-2

3.02 Assignment of Committee Members:

By Voluntary Acceptance

Buildings and Grounds Committee: Steve Haberman, Clay Hammes, Terry Gerber

Finance Committee: Troy Knudson, Clay Hammes, Terry Gerber

Food Service Committee: Terry Gerber, Charles Hagmann, William Wingerson

Policy Committee: Troy Knudson, Clay Hammes, Elizabeth Brockwell

Certified Negotiations Committee: Troy Knudson, William Wingerson,
Elizabeth Brockwell

Classified Negotiations Committee: Troy Knudson, William Wingerson,
Elizabeth Brockwell

Transportation Committee: Steve Haberman, Elizabeth Brockwell, Clay Hammes

EEN Committee: Terry Gerber, Charles Hagmann, Steve Haberman

3.02 Assignment of Committee Members: Continued:
Human Growth & Development Representative: Elizabeth Brockwell
CCC Representative: Terry Gerber
Technology Representative: Troy Knudson, Clay Hammes
Employee Handbook: Elizabeth Brockwell, Troy Knudson, Charles Hagmann

3.03 Appoint WASB Delegate and Alternate: William Wingerson, Alternate: Clay Hammes

3.04 Appoint Representative of CESA #2 Convention Delegate: Terry Gerber

Clerk's Note: Hereafter in these minutes, the Board of Education Members will be referred to by their first name only, and in familiar form of Bill for William Wingerson, and Chuck for Charles Hagmann with few exceptions where title or last name is deemed appropriate.

4.0 RECOGNITION OF STUDENT(S) OF THE MONTH – April 2012

7th Grade: Jade Noble – Nominated by Mrs. Teri Peterson

8th Grade: Hannah Kasch – Nominated by Mr. Denu

9th Grade: Brooke Neal – Nominated by Mr. Denu

10th Grade: Tyler Thostenson – Nominated by Mr. Hoeft

11th Grade: Jaitlyn Green – Nominated by Mr. Hicklin

12th Grade: Dakota Peterson – Nominated by Mr. Hoeft

Staff of the Month: Peter Werts – Nominated by Mr. Trow ... “he brings energy and passion to his classes that engage students.”

5.0 AUDIENCE PARTICIPATION

Audience participation shall be in accordance with School Board Policy #187 – Public Participation at Board Meetings. (Policy is available at meetings.)

Citizens who wish to address the Board or present on any matter of school district concern shall make a written request to the Superintendent a minimum of 72 hours prior to the meeting. The Board may, by majority vote, give citizens who have not presented a written request an opportunity to present concerns to the Board.

The Board may ask questions for necessary clarification, however, generally will not discuss nor act on any item not already on the agenda and included in the public notice of the meeting.

5.01 Audience Comments:

Mr. Davies (a Town Board Member from the Town of Newark), was recognized, and thanked the previous Parkview School Board members for their time and contributions to the District.

He asked the following questions:

1. Have the new School Board members been sworn in yet?
2. Shouldn't the School Board members be sworn in at a Public Meeting?
3. How many students are listed on the Open Enrollment program so far for next year?

He then read from a recent article from the Janesville Gazette about “Having everything in place to move forward”, until he was called for his three minute time limit by President Hammes.

5.02 Board Response to Comments:

1. Yes the new School Board members have been sworn in. (two on April 16th & 1 on April 18th).

- 5.02 Board Response to Comments: Continued:
2. No, it is not required that the School Board members take their oath at a Public Meeting.
 3. Currently, (per Mr. Lutzke), there are 80 students listed as interested in Open Enrollment.
- Troy then read a letter from a concerned parent, about the upcoming school year.

6.0 CONSENT ITEMS

- 6.01 Approve Vouchers Payable:
- 6.02 Approve Donation of Lime for Upkeep of Ball Diamonds – Al & Ellen Miller / Footville Rock & Lime Corp
- 6.03 Approve Donation of \$15,000 to Purchase New Computers for the Technology Education Classroom – Stateline Career & Technical Education Academy:
Questioned as to whether this is a new donation, or from an existing consortium, Mr. Lutzke replied that this is from an existing program for new equipment, and that it will help purchase twenty new computers for the District.
- 6.04 Approve Donation of \$7,500 for the Football and Baseball Programs – Grainger
- 6.05 Approve Donation of \$50 to the Softball Program on Behalf of Allie Garde – Village of Orfordville
- 6.06 Approve Donation of \$50 to the Forensics Program on Behalf of Carysn Soderstrom – Village of Orfordville
- 6.07 Approve FES fundraiser with the “Learning Shop to Sell Learning Materials to Parents to Help Students Sharpen Their Skills over the summer”
- 6.08 Approve NES All School Field Trip to The Shedd Aquarium, Chicago, IL – May 31, 2012:
A motion was made, seconded, and passed to accept all Consent Items, (names not available).

- 7.0 **APPROVE MINUTES: March Meetings’** minutes were reviewed by Elizabeth, Terry, Clay, and Troy. A motion was made, seconded and passed to approve those minutes. The three other Board Members (Steve, Chuck, and Bill) were not on the Board of Education at that time, and abstained from voting on the approval of the minutes.

8.0 SCHOOL BOARD COMMITTEE REPORTS

- 8.01 Certified Negotiations Committee Report:
There was nothing to report at this time.
- 8.02 Employee Handbook Committee Report:
Troy reported that progress was being made, and that about half the Employee Handbook has been reviewed. He expects further input from the Committee, and review from the full Board at a later date. He expects some policy changes.

9.0 SET DATE AND TIME FOR NEXT BOARD OF EDUCATION MEETING:

The next regular Board of Education meeting is scheduled for – May 21, 2012 at 6:00 PM at the Parkview JR/SR High School – Little Theater.

- 9.01 Set Date and Time for Committee Meetings:
- 30 April 2012** - Parkview School District retirement celebration from 4:00 – 6:00 PM at the American Legion Hall in Orfordville to recognize Staff members and volunteers;
- 1 May 2012** – Policy Committee meeting from 5:30 - ? PM at the Parkview JR/SR High School – Little Theater;
- 6 May 2012** – Top Ten Banquet – 5:30 – 7:30 PM at the Pontiac Convention Center in Janesville. Contact Sue Draves if you are planning to attend;

9.01 Set Date and Time for Committee Meetings: Continued:

7 May 2012 – Employee Handbook Committee meeting from 5:00 – 8:00 PM at the Parkview JR/SR High School – Little Theater;

9 May 2012 – Certified / Classified Negotiations Committee meeting from 5:00 - ? PM at the Parkview JR/SR High School – Little Theater;

10 May 2012 – Legal workshop for Open Meetings Laws from 5:30 – 7:30 PM at the Parkview JR/SR High School – Little Theater;

14 May 2012 – Finance Committee meeting from 5:30 - ? PM at the Parkview JR/SR High School – Little Theater;

15 May 2012 – CESA #2 Convention in Whitewater, WI., at 7:00 PM, Terry Gerber to attend and represent our School District;

15 May 2012 – Building & Grounds Committee meeting at 5:30 PM at the Parkview JR/SR High School – Little Theater;

10.0 PRINCIPALS' REPORT:

Principal Trow presented his “candy corn” charts showing the recent WKCE and MAP results; mentioned the Discipline Report for the last month; provided the calendar of events since the last Board meeting; indicated that teachers are being sent to A.P. class training for History and Geography, and that Algebra and Calculus are also being offered; “More programs for more progress.” He noted how Principals and teachers are making positive efforts to help all students. Troy Knudson interjected that students are being encouraged by teachers and study hall moderators to ‘get homework done’ and ‘raise their test scores’.

Principal Strandt-Conroy elaborated on the progress being made in test scores and briefly interpreted information from the ‘Non-Violent Crisis Intervention Training’, where Para-educators helped train our staff members; her report also included the ‘Evaluation Survey Tally’ held on March 16, 2012; She stated it has been a difficult past two weeks with a medical situation involving a staff member, and two separate situations involving students. The staff member is now back at work, the students however, remain in area hospitals. Teachers, staff members, parents and students who volunteered their time and services were thanked for their quick response and concern in these situations; She emphasized that the State had released new “Common Core Standards for Public Schools”, and that these were being reviewed for application in our District’s Schools. Principal Strandt-Conroy noted that some of our text books need to be updated, per the recent teacher workshops and the feedback from the teacher training packets.

B.O.E. President Hammes recognized 24 students for their participation in the recent Wisconsin State Patrol’s state-wide Art and Essay Competition held at Wisconsin Dells.

Principal Trow then introduced PHS teacher Glenda McCracken, who introduced PHS student Amber Kassner, who provided a presentation on Child Abuse.

10.01 Student Presentation on Child Abuse – Amber Kassner:

Miss Kassner provided spirited dialog to compliment her slide presentation on the issues that are present in our school district concerning various forms of Child Abuse. She was well received by the people in attendance as she spoke about the need for ‘Parenting Education’; how students are getting pregnant then having miscarriages or abortions; how Parkview should be a haven, and a safe place, but that some students are bringing “emotional garbage” with them to school, to the altar, or to hospitals to have children; about abuse being a ‘learned thing’ that happens at home for boys and girls alike who learn these traits from their parents; awareness is very important for students.

11.0 DIRECTOR OF BUILDINGS & GROUNDS REPORT:

Mr. Jeff Lund presented his monthly reports regarding:
Work requests, including increased need to mow grass at all school properties;
Donation of the truckloads of ag lime for the athletic fields that came from Footville Rock & Lime, and Bjoin Limestone companies;
On-going Junior High gym moisture problem;
Energy usage reports for individual Parkview School buildings;
Summer project list;
New paging system – with thanks to Mr. Zrout for his support;

12.0 BUSINESS MANAGER'S REPORT:

Mr. Patrick Miller presented his monthly reports regarding:

12.01 Discuss/Action on Financial Statement:

12.02 Update on Food Service Breakfast & Lunch Count:

Mr. Miller provided information indicating an increase of 609 breakfasts sold to students in the district when compared to numbers from the March of the 2010-11 school year; March of 2012 was an all time high for total district breakfast sales which exceeded the total breakfast sales for the year for 2010-11;

Mr. Miller enclosed a copy of "Roles and Responsibilities of the School District Business Office", produced by the Wisconsin Association of School Business Officials;
Pcard usage totals for the month were \$49,700.00, and the anticipated Pcard rebate is \$3,446.00;

Mr. Miller has been meeting with various insurance vendors with regards to liability/worker comp, long term disability, and dental plan options and he hopes to have estimates ready for renewal by the regular May B.O.E. meeting, when he plans to present a preliminary budget.

13.0 DISTRICT ADMINISTRATORS' REPORT:

13.01 Discuss/Action on a Proposal to Rescind a Portion of a Motion Passed on December 19, 2011 that Provided as Follows: "To approve the consolidation of the elementary schools to a single location in Orfordville, closing NES and FES...the District will consolidate the elementary schools by purchasing and/or leasing 8-modular classrooms to be placed at OES. The District will attempt to purchase and/or lease the modular buildings for the 2012-2013 school year."

Bill proposed a **Motion to Accept** the 'Proposal to Rescind a Portion of a Motion Passed on December 19th, 2011 that Provided as Follows: "To approve the consolidation of the elementary schools to a single location in Orfordville, closing NES and FES...the District will consolidate the elementary schools by purchasing and/or leasing 8-modular classrooms to be placed at OES. The District will attempt to purchase and/or lease the modular buildings for the 2012-2013 school year."

Steve seconded the **Motion to Accept** the 'Proposal to Rescind...'.

Clay called for discussion concerning the **Motion to Accept** the 'Proposal to Rescind...'.

Troy questioned Mr. Lutzke as to how many students have signed up for Open Enrollment, and at what cost to the District?

Mr. Lutzke replied that there are 80 students at \$7,000.00 each of possible lost State funding currently signed up for Open Enrollment out of the Parkview School District.

These students have until June 15, 2012 to decide to stay or leave. He added that historically about half the people signed up decide to leave, and the other half stay.

Additionally, he noted that last year's student losses nearly balanced the gains of students, adding that 10-20 new students would be great to take in.

13.01 Discussion Continued:

Terry compared the comments of some parents who said that they would leave if the referendum passed or would leave if it failed.

Mr. Lutzke was asked about the length of bus rides for students, and said the longest was 1hr. 20min. now. If N.E.S. closes and a route is cut, then 1hr. 10 min. for students coming to F.E.S. and O.E.S. There would be a 06:40 pick-up with a 07:50 drop off at F.E.S. = 1hr. 10 min. as stated.

Steve commented about student declines being common in the area.

Mr. Lutzke responded that about 60% of schools are losing students.

Elizabeth asked what the ride time would be if all classes were centralized in Orfordville.

Mr. Lutzke replied, about 55 minutes if routes were the same. The school board's goal is to keep all rides under 1 hour.

Steve asked if the bus routes have been reviewed if NES closes.

Mr. Lutzke replied that Kobussen is still reviewing...estimated a \$31,000.00 savings in changing current bus routes.

Clay reread the **Motion** on the table, and called for a roll call vote of "Yes" or "No".

Steve -Yes; Chuck -Yes; Elizabeth -No; Bill -Yes; Clay -Yes; Terry -Yes; Troy -No;

Motion carried 5 to 2.

Elizabeth questioned the closing of both FES and NES in lieu of just NES.

Terry questioned what is financially important.

Elizabeth commented on declining enrollments, why spend money on FES?

Bill stated that work on FES has been ignored lately.

Elizabeth agreed that repairs were needed at FES.

Steve mentioned voter responses about a high school addition, or new high school later.

Mr. Lutzke commented that the eight portable classrooms proposed, were probably not going to provide enough rooms.

Clay said that all of us have a common concern - central campus - 1 focus, we just need some time to work things out.

Public speaker Mr. Davies said that "FES didn't need repairs..."

Clay clarified repairs with Mr. Lund, who stated that these repairs would keep FES operating for another five years.

Steve spoke up that he hoped our student declines would not continue so that we had no need of FES in five years.

13.02 Discuss/Action on Consolidation proposal to Close Newark Elementary School:

Bill proposed a **Motion to Close NES** at the end of the 2011-2012 school year.

Steve seconded the **Motion to Close NES**.

Clay call for discussion of the **Motion to Close NES**...

Troy and Clay spoke in support of "Best for this District."

Terry questioned when "down the road" to close FES. He did not want to see the loss of enough students to consolidate and close very soon.

Clay asked the people to ... "give us a chance to work it out, and to move on."

Mr. Lutzke stated that the Staff at NES will be moved to where they will be needed, class sizes will remain 'about' the same as they are nearly balanced now, locations will change.

He encouraged the opportunities for NES Staff members to collaborate more with OES and FES Staff members now, as less locations should increase efficiencies. He added that

our enrollments have not increased over the last couple years, but compared us to Janesville after GM left, they/we are rebuilding, going on, and won't stop working.

Clay added that he has children in this School District too, and wants what is best.

- 13.02 Discuss/Action on Consolidation proposal to Close NES: Continued:
Clay reread the **Motion** on the table, and called for a roll call vote of “Yes” or “No”.
Steve –Yes; Chuck –Yes; Elizabeth –No; Bill –Yes; Clay –Yes; Terry –Yes; Troy –Yes;
Motion carried 6 to 1.
- 13.03 Discuss/Action on Grade Configuration in the Event that NES is Closed:
Mr. Lutzke clarified some options presented concerning the possible relocation of students. A suggestion had been made to move all K-3 students to OES to shorten the bus rides for the youngest students, and move all 4-6 to FES. Logistics for moving library facilities, playground equipment, and other ‘size’ (i.e. drink fountains, toilets), related renovations suggest that we leave the students where they are for the next school year. Bill proposed a **Motion to Accept** Mr. Lutzke’s recommendation to not relocate grades. Chuck seconded the **Motion to Accept** Mr. Lutzke’s recommendation. Clay called for further discussion. There was none, so he called for a vocal vote of “Yes” or “No” in support of the **Motion** on the table.
All in favor voted “Yes”, with none opposed. **Motion Carried.**
- 13.04 Discuss/Action on Plan to Hire a Principal/Administrator for the 2012-2013 School Year to Fill Vacancy:
FES Principal has resigned his position. See Mr. Lutzke’s memo.
Elizabeth proposed a **Motion to Hire** a New Principal / Administrator for the next school year.
Bill seconded the **Motion to Hire** a New Principal / Administrator...
Clay called for further discussion. There was none, so he called for a vocal vote of “Yes” or “No” in support of the **Motion** on the table.
All in favor voted “Yes”, with none opposed. **Motion Carried.**
- 13.05 Discuss/Action Regarding an Extension for Closing the Sale of District Parcel of Land to Jon Onsgard:
Mr. Lutzke verified that Mr. Onsgard has not yet received his access permit from the State of Wisconsin.
Bill proposed a **Motion to Grant an Extension** on the Option to Purchase a parcel of land from the School District.
Terry seconded the **Motion to Grant an Extension...**
Clay called for further discussion. There was none, so he called for a vocal vote of “Yes” or “No” in support of the **Motion** on the table.
All in favor voted “Yes”, with none opposed. **Motion Carried.**

14.0 CLOSED SESSION

The School Board will adjourn into closed session under State Statutes 19.85(1)(c) for the purpose of considering the employment or performance evaluation data of any public employee over which the governmental body has jurisdiction and to discuss the performance review of the district administrator.:

Terry proposed a **Motion to Adjourn into Closed Session.**

Elizabeth seconded the **Motion to Adjourn into Closed Session.**

All in favor voted “Yes”, with none opposed. **Motion Carried.**

Audience was thanked for their attendance and dismissed.

Items scheduled to be discussed were covered.

14.0 CLOSED SESSION: Continued:

Elizabeth proposed a **Motion to Reconvene in Open Session.**

Chuck seconded the **Motion to Reconvene in Open Session.**

All in favor voted "Yes", with none opposed. **Motion Carried.**

15.0 RECONVENE INTO OPEN SESSION TO VOTE, IF NECESSARY, ON MOTIONS AND MATTERS TAKEN UP IN CLOSED SESSION

A CLOSED SESSION will be scheduled for the next Regular Board of Education Meeting scheduled for May 10, 2012.

16.0 ADJOURNMENT:

Elizabeth proposed a **Motion to Adjourn.**

Bill seconded the **Motion to Adjourn.**

All in favor voted "Yes", with none opposed. **Motion Carried.**

Meeting was adjourned.

Respectfully submitted by:

Charles M. Hagmann
B.O.E. Clerk