BOARD MEMBER REQUESTS FOR INFORMATION

Members of the Board shall be supplied with information concerning the school district by the district administrator or his/her designee upon request.

- 1. Prompt response is intended, although the normal work load of staff may require some delay. Reasons for delay will be communicated to the Board members.
- 2. If requests for information are frequent to the extent that providing it creates an unusual burden on the human or financial resources of the district, the matter shall be brought to the attention of the Board.

CROSS REF.: 823 – Access to Public Records

APPROVED: September 25, 1995

November 20, 2006 December 15, 2008 **SEPTEMBER 15, 2014**