

## **PUBLIC PARTICIPATION AT BOARD MEETINGS**

All Board of Education meetings and Board committee meetings shall be open to the public, except when the Board or committee is meeting in closed session, as authorized by Open Meetings law. While the public is encouraged to attend Board sessions, no individual or groups have the right to enter into the deliberations of the Board or address the Board, except as Board policy or specific decision by the Board provides such opportunity.

Based on a desire to hear views and various perspectives on District business, the Board of Education allows for constructive, orderly contributions from the public at Board and committee meetings. Citizens wishing to address the Board or a Board Committee shall observe the following procedures:

### **Request to be Included on Meeting Agendas**

Citizens who wish to address the Board or Board Committee or present on any matter of District concern shall make a written request to the district administrator a minimum of 72 hours prior to the meeting. The Board President or a consensus of a Committee has the authority to grant or refuse any request of a citizen to be included on the agenda. . If the Board president or committee declines a request to be placed on the agenda, a citizen may ask for the full Board to vote whether the item may be placed on a future agenda. The district administrator will place the request on the next business agenda for the Board to consider whether the item should be added to a future meeting for consideration. Citizens shall use the form provided by the District for making the request. If the request to be included on the agenda is granted, the Board President or Committee Chair may establish a time limit on the presentation.

### **Audience Participation**

The Board may also allow for an Audience Participation item of business at a Board meeting. If the Board intends to allow audience participation at a Board meeting, the public notice of the agenda for the meeting shall include an item of business called "Audience Participation." Except during the "Audience Participation" portion of the meeting, no member of the audience shall make any presentation or otherwise participate in the proceedings of the Board unless at the specific invitation of the Board.

Any person attending a Board meeting who wishes to speak during the Audience Participation portion of a meeting shall complete all information requested on the Audience Participation Registration Form provided at the meeting. Each person will be allowed no more than three minutes to address the Board. The Board may ask questions for necessary clarification. The Board will not discuss, deliberate or take action on any item not included on the agenda and included in the public notice of the meeting.

Complaints against or on behalf of specific individuals or students should be reported to the District using the procedures applicable to the type of complaint.

Complaints of Student Discrimination: Board Policies 411, 411.1 and 411-Rule.

Complaints of Employment Discrimination: Board Policies 511, 512 and 512-Rule.

Public Complaints: Board Policy 870 and 870-Rule

CROSS REF.: 411, 411.1 & 411-Rule – Student Nondiscrimination and Complaint Procedure  
511, 512 and 512-Rule – Equal Employment Opportunity and Non-Discrimination  
870 and 870-Rule - Public Complaints

**APPROVED:** August 9, 1989  
May 22, 1990  
September 13, 1999  
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January 19, 2009  
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**FEBRUARY 18, 2019**