

**STUDENTS BELOW GRADE NINE - ENROLLED IN HIGH SCHOOL COURSES**

A student below grade nine who satisfactorily completes a course in the high school will have his/her earned grade recorded on his/her high school transcript and the completed course will count as an elective toward the 24 ½ credits required for graduation. The course will be recorded using the approved A-F grade scale, but will not count toward the student's cumulative GPA, class rank or high school honor roll.

A student below grade nine enrolled in a high school level course that is taught in the middle school or elementary school (other than the high school), will have the grade recorded on their transcript as above, if the teacher of the course possesses appropriate secondary certification.

If the teacher of the course does not possess appropriate secondary certification, the course can be recorded on the high school transcript as passed. Again, this course will not be counted toward the 24 ½ credits required for graduation.

A student that receives high school credit prior to ninth grade will still have to meet the credit requirements while in high school for grades 9-12.

Legal Ref.:           Section 118.33 WI State Statutes

**APPROVED:**       September 20, 2010  
                          March 17, 2014  
                          **JUNE 15, 2015**