

## VISITORS TO THE SCHOOLS

The Board encourages parents and other citizens of the District to visit our schools in accordance with the reasonable procedures established by the administration.

The intent of the procedures shall be to make the programs of the District open to the parents and public while at the same time ensuring the safety of students and staff and minimizing the disturbance or disruption of the educational process.

The district administrator has the authority to prohibit the entry of any person to a school or to require a visitor to leave when there is reason to believe the presence of such person would be detrimental to the good order of the school. If such an individual refuses to leave the school grounds or creates a disturbance, the district administrator, principal or designee is authorized to request from the local law enforcement agency whatever assistance is required to remove the individual.

Parents, who are registered sex offenders and wish to participate in their child's school activities, may be allowed on campus at the discretion and under the direction of the principal. Such parents must inform the administration of any time that they will be on school grounds. Conditions may be imposed upon participation, including but not limited to the following: must have prior permission, must check in, must have approved escort in building or at event, must leave premises immediately upon conclusion of business, and if necessary, not visiting while school is in session.

Only the following individuals will be authorized to be present in a school building:

- school district employees and school Board members when performing school District-related responsibilities;
- students who are enrolled in the school when participating in school-related activities;
- parents/guardians of students enrolled in the school when observing or participating in activities related to their child's educational program or when requested by school officials;
- individuals specifically authorized by Board policy to be in the school building;
- individuals attending or participating in events or activities open to the public; and
- other individuals with permission of the building principal or district administrator.

In order to assure that no unauthorized persons enter the school with wrongful intent, all visitors will be required to report to the school office when entering the building in order to receive authorization to visit elsewhere in the building.

Any unauthorized person on school property will be reported to the principal and/or district administrator. The person will be asked to leave, and the police may be called if the situation warrants such measures.

**APPROVED:**            November 12, 1985  
                               August 8, 1994  
                               October 21, 2013  
                               **SEPTEMBER 17, 2018**