

PTO Meeting Minutes
January 17, 2017

Present: Teri Moriva (president), Amber Bennett (vice president), Kari Sanborn (Treasurer), Briana McCarthy (secretary), Karen Strandt-Conroy (Principal), Mary Paul.

Call to order: 6:10pm

Side note: The Orfordville Public Library cancelled their Princess Party event due to a PTO event being held on the same night. In the future, the PTO will try to check with Sarah so we don't have any conflicting events.

Briana read the minutes of the Dec. meeting. Amber approved, seconded by Karen. Motion carried.

Kari read the minutes of the Dec. treasurer report. Briana approved, seconded by Karen. Motion carried.

Corporate sponsors : We did get a check from Boxtops.

We need to change the name to PES from OES. This way parents can use the app to donate their Boxtops and the name on the check will be correct.

Drop and Shop: Briana gave a basic update, as Lisa and Laurie weren't present.

- There was a bit of an issue getting volunteers. It is a busy time of your year. Some were surprised to hear that they would need to pay if they brought their kids with them.
- We might consider changing it to a Saturday night to give parents more time to go shopping/do whatever.
- We could consider changing the name to give a better idea of what it is about.
- We could get the word out about the event sooner to get people interested and volunteers on board.

Smencils: We have Valentine's Smencils on order to sell the Thursday and Friday before Valentine's day. If we don't sell out, we could sell the remainder during conferences on the evening of Feb. 13th.

Parent-Teacher Conference food: The PTO will be providing a meal for the teachers/staff for the afternoon of Feb 7th. We will provide Subway sandwiches, chips and desserts. Kari and Briana will pick up/set up the food. We should plan to feed 45. We will see about having the desserts donated by parents.

Game night: The PTO will be doing a game night on the non-school day, Jan 20th. This is a free event. Lemonade and popcorn will be provided. There will be board games, cards games, twister... Families are free to come and go, but all students must be accompanied by an adult.

Fall fundraiser: We made about \$4500 profit between the cheese and dip fundraisers.

School supply update: This is where parents order the coming year's school supplies though the PTO before school lets out. Their orders supplies will come to the school over the summer and be waiting for them at Open House at the beginning of the next school year.

- Once the orders are submitted, it takes just a few weeks to receive it.
- We should give a heads up to families after Spring Break that we are doing this. Orders should be turned in in May.
 - We can do on-line or paper orders.
 - This isn't a fundraiser. The company only recommends charging up to \$2 extra per order.
 - This is a convenience for families.
 - We can customize the order sheet to have certain brands/types of supplies.
 - One thing we will need to look into is summer storage for the supplies, as they will be delivered shortly after school lets out and will not be given to students until Open House at the beginning of the next school year.

School Lost and Found rack: The school has a sizable amount of “Lost and Found” items, including hats, mittens/gloves, other winter gear, clothing, shoes, lunch bags, etc. It was suggested that the PTO purchase a rolling cart that would have space to hang items and shelves to put bins full of Lost and found items. This would improve the appearance of it, keep it organized, make it easier to find items, all the while keeping it easy to move. This was approved by the executive board at an earlier date.

Spirit Sticks: Karen made a request for the PTO to pay for more Spirit sticks for students. A few possibilities would be for Outstanding kids, Trusty crew, Cat & the Hat, 100th day of school, reading program, etc. A motion was made by Amber to pay \$600 towards the purchase of these, seconded by Teri. Motion carried.

Meeting adjourned at 7:29pm.