

PTO Meeting Minutes
February 7, 2017

Present: Amber Bennett (vice president), Kari Sanborn (Treasurer), Briana McCarthy (secretary), Karen Strandt-Conroy (Principal), Mary Paul, Lisa Beeman, Teenie Ertz, Alex Driftmier.

Vice President Amber called the meeting to order: 6:05pm

Kari read the treasurer's report. Lisa motioned to approve, seconded by Mary. Motion carried.

Briana read minutes of the January meeting. Kari motioned to approve, seconded by Amber. Motion carried.

Corporate sponsors: No update

Smencils: They will be sold Feb. 9th and 10th during school for \$1 each. There are 5 different scents. Teachers will have the option to purchase for their classes.

Yearbook: Order forms will be going out in March. Projected cost will be \$12 each (our cost is \$9.99)
We will be looking into have local ads in the yearbook to offset the cost.

School supply fundraiser:

- There are 2 companies that we have quotes from.
- We have the option of using generic products.
- Mary will find out if one company will match the other's prices.
- Karen will have teachers update their school supply lists by March 10th. Once we get these lists Mary will send them into the companies to get the final costs. We will vote in March on which company to use.
- We chose to sell school supply kits from 4k - 6th grade.
- We need to get the word out about this in April. In early May we will send out the order forms.
- The deadline will be about 2 weeks after they are sent out.
- All orders will need to be placed before the last day of school. Orders take about 6-8 weeks to come in.
- We will try to have the supplies delivered the week before the school Open House/Meet and Greet (likely Aug 29th or 30th).
- The supplies will be organized and delivered to the students classroom so that they are on their desks at the Open House/Meet and Greet.

Father Daughter Dance update: The date is March 24th from 6-8:30pm. The same DJ as last time has been booked for \$200. He is sending a contract and we will need to send it back with a deposit of \$100.

Family game night: There were about 15-20 families in attendance. Everyone seemed to have a good time. A few games were donated to the PTO for future use. The only "issue" was that some kids were running up and down the hallway by the 1st grade rooms/bathrooms. Karen said she was not able to be at the game night, but would plan to be at future ones and would be willing to address that.

Conference food: The PTO provided Subway sandwiches for the teachers to enjoy during conferences. There were 4 trays of subs (meat, cheese, lettuce and tomato on all), containers of pickles, olives, cucumbers and green peppers, mustard and mayo. Large bags of chips were also purchased. Parents were asked to send in desserts and fruit.

Spring fundraiser: Order forms will be going out in mid March. Students will have March 13-24 to order with a possible extension if necessary. Orders will need to be in by the beginning of April.

Read a thon: This won't be a fundraiser as we are already doing the flower fundraiser. This event will possibly turn into an "Academic Night," with math/reading events. There is a "Fine Arts Night" coming up April 24th. Audrey Johnson is in charge of this. PTO will likely be asked to provide some appetizer Stations for during this event.

Modern Woodman: Amber Bennett's husband is a group leader for Modern Woodman. They match funds for groups that are fundraising for specific goals. If the PTO has a fundraiser with a specific goal, we can ask Modern Woodman to consider matching the funds. They need 30 days to approve and requests can be submitted at any time.

Trusty Crew t-shirts: Alex Driftmier asked the PTO if they would consider buying t-shirts for the 24 Trusty Crew students. A motion to pay \$200 for shirts was made by Briana, seconded by Kari. Motion carried.

ALICE training book reimbursement: Karen made a request to the PTO to reimburse the amount of \$249.79 for the school's purchase of emergency situation training books. A motion was made by Amber to reimburse that amount, seconded by Kari. Motion carried.

Motion to adjourn at 7:14pm made by Amber, seconded by Kari. Motion carried.