

## Parkview PTO Minutes

November 11, 2014

The meeting was called to order by President Kristina Bennett @ 6:04 pm and Karen Strandt-Conroy approves. In attendance: Michelle Kjelland (Secretary), Kristina Bennett (President), Teri Moriva (Vice President), Karen Strandt-Conroy (Principal PES), Meagan Flood (Principal PPS), Jennifer Becker, Debbie Bolly, Lisa Beeman, Briana McCarthy.

October minutes were handed out by Secretary Michelle Kjelland, and PTO minutes were reviewed. A discussion on getting PTO information out to parents again was brought up. Information being put in the blue weekly take home handout should be more defined and will be discussed with HR. Meagan Flood motions to approve this and Breanna McCarthy seconds.

### A. Treasurer's Report

\*An attachment of the Treasurer's Update is included the November PTO agenda.

1. Starting Account Balance is \$9,205.58
2. Available Balance is \$16,268.25
3. Actual Balance is \$16,091.58
4. Allocated Funds of \$5,750.00

\* Two items of \$550 and \$2,400 were removed from the Allocated Funds account, thus bringing the actual Allocated Funds to \$2,800.

5. Current Actual Balance is \$16,091.58, subtracting the Allocated Funds of \$2,800 bringing the Balance to \$13, 291.58

\*\*\*\* Please note that this month's totals are not a true representation of PTO funds available, as deposits have been made for the Fundraiser through Market Day, yet we have not been invoiced for the costs of the student orders placed. The December 2014 financial report will have the correct funds available amount on it.

Teri Moriva motions to approve and Michelle Kjelland seconds.

### B. Old Business

1. Parent/PTO Information (see above in October minutes approval).
  - Possible Magnet with information on it as another option in getting information out to parents.
2. Teacher Meals provided at both elementary schools for Conferences
  - Thank you for those that helped out with cookies, and a BIG Thank you for Kristina Bennett who organized and made this possible by getting the Sub Sandwiches.
3. Trunk or Treat Recap (see attachment on November meeting agenda)
  - Income: \$1003.00
  - Expenses: \$1411.75
  - Goal with Trunk or Treat is to break even. (This is a community event as opposed to a fundraising event). Unfortunately, we did not do that this year. Purchases were based on last year's #'s. The turnout for this year's event was lower.

- Reported that there were unsupervised children
- Question was brought up on having a different food option besides Chili.

#### 4. Script

- everything is now all accounted for and a deposit of \$550.00 to be made.

#### C. Movie Night Update

- The movie will be The Polar Express (Warner Bros. / rated G)
- Held on December 5th @ PPS in the cafeteria.

#### D. Box Tops/Corporate Sponsors Update

- PTO will focus on Box Tops and Campbell's Soup Labels
- A Box Top take home flier will go home with children when kids come back from Winter Break explaining the guidelines from the corporate sponsors.
- A Corporate sponsor competition between the grades and classroom is in the works and will hopefully take place in Jan. /Feb. ahead of the next March deadline for Box Tops.

#### E. New Business

##### 1. Yearbook

- Teri Moriva chairperson
- Volunteers needed

##### 2. Christmas Store

- Volunteers needed
- Dates to be determined

#### F. Other Business

- Next meeting will be held December 9th.

Meagan Flood Motions to adjourn the meeting and Jennifer Becker seconds.

#### **Important Dates:**

November 13~ PPS Family Math Night  
 November 18~ Market Day and Fundraiser Pick-ups @ PPS  
 November 18~ PPS Scoopie night  
 November 20~ 2nd Grade Concert  
 November 26-28~ No School  
 December 4~ Chris McBrien Fall Assembly  
 December 5~ Movie Night  
 December 9~ Next PTO Meeting

Submitted by Michelle Kjelland