

PTO Meeting

November 14th, 2017

Attendees: Secretary - Dawn Marie Dean, Co-Vice President - Lisa Beeman, President - Kari Sanborn, Sean Donagan, Karen Strandt-Conroy, Sarah Bleicher, Treasurer - Briana McCarthy, Co-Vice President - Karissa Wendt, Jodi Saevre

Kari Sanborn called the meeting to order at 6:05pm.

Jodi Saevre gave an overview of AFS and spoke about her experiences with the foreign exchange program. Information on hosting, participation for adults and children, and other programs can be found at www.afsusa.org and www.AFSblog.org. Scholarships are available.

A wonderful presentation on the customs, food, the amazing hospitality, the geography, and more of his home country was given by foreign exchange student, Papa "Abdu" from Senegal.

The minutes from October's PTO meeting were read by Dawn Marie Dean. The motion to approve was made by Karen Strandt-Conroy, seconded by Sean Donagan, and carried.

The treasurer's report was read by Briana McCarthy. The motion to approve was made by Karen Strandt-Conroy, seconded by Sean Donagan, and carried.

Box Tops update: As of the time of the meeting, the school had already collected just over \$1,000 from the Box Tops for Education program!

Karen Strandt-Conroy spoke briefly about the **Maker's Space** coming to PES. The question was raised as to whether or not any Box Top income could be used towards this. It was decided that more information and feedback from parents was necessary (as of this date, information has been posted to ClassDojo). ***Parents: please look at the information as it becomes available and provide feedback!***

Spirit wear Update: Briana McCarthy is creating order forms. An image of the design was shared with the meeting attendees. Although order forms have not been released yet, delivery of Spirit wear will be in time for Christmas.

Fall Fundraiser Update: Pick up for order was the Thursday following the meeting from 2pm-7pm. Final profit information from the fundraiser will be available at December's meeting.

Old Business:

- ❖ A recap of Trunk or Treat was created by Amanda Klein and handed out to meeting attendees (a summary will follow at the end of the minutes). There was a profit of over \$1,000!

Suggestions were made for next year: More light in the parking lot, more space between the vehicles, and separate doors for children to exit the school and to go back inside after trunk or treating.

- ❖ Halloween Smencils sold out this year! There was a profit of \$200.
- ❖ Food was provided for Parent/Teacher conferences as planned. A suggestion was made to keep to quicker foods in the future. The teachers in attendance were pleased with the food provided as is.
- ❖ All paperwork and fees for PTO 501c3 status have been submitted. We are currently waiting on the official paperwork to arrive giving us this status.

New business:

Paint Night - This event will be held December 8th from 6pm-8pm in the PES cafeteria, the flyers are ready to be sent out. There will be a charge of \$5 per canvas, not per person. RSVPs will be required and walk-ins will not be accepted to ensure enough space and supplies are available. Die cut templates will be available if desired. Free popcorn and water will be available in addition to snacks for sale. A suggestion was made that participants sketch their painting prior to using their canvas.

Family Fun Night - This event will be held on January 18th. Board games, popcorn, and more!

Other Business:

- ❖ Book to Movie Club. Copies of BFG have been available to students and were given out to interested attendees of the meeting.
- ❖ Battle of the Books - Competition TBA. Participants will be given a list of books to split up within a group.
- ❖ Box Top and Volunteer spirit sticks were received. The PTO will be paying \$120 total for these with a possible contribution toward other spirit sticks.
- ❖ A contribution of \$500 of PTO funds was requested to assist in paying for the new buddy bench. A decision will be made after profits from the fall fundraiser are announced.

- ❖ Classroom magazines were paid for according to the budgeted amount.
- ❖ A brief discussion was had in regards to the Celebration Committee. A request was made for a PTO member to attend the next meeting.

The meeting was adjourned at 7:48 pm by Kari.

Trunk or Treat Recap Summary

There were approximately 30 trunks decorated for the event this year, the most trunks in the history of the event! While there were some reservations about the amount of candy people were asked to provide, even more than asked for was needed. We were able to replenish *some* of the trunks that ran out of candy.

In addition to a generous amount of raffle baskets, many of which were provided by local businesses, mystery grab bags were sold for children at a cost of \$1 each. The grab bags cost approximately \$0.60 to make and only a small amount were left over. A gift certificate donated by Villa Pizzeria was given as the prize for Best Trunk.

The menu for the event experienced a complete overhaul from previous events, including a expansion of variety, and seemed to be a big hit! The sub sandwiches were provided at cost by Subway.

This year, activities were offered to accommodate a wider range of ages instead of the games offered in the past. Thank you Mrs. Ulichny and Mrs. Lutzke for playing the role of the Fortune Teller and to the teenagers that helped supervise activities!

In a **successful** attempt to get parents to use the Box Tops for Education app, raffle tickets were given out for a \$25 Amazon gift card. One ticket for proving the app was downloaded, a second ticket for proving that the app had been used to benefit PES.

Notes for next year:

- | | |
|--|--|
| <ul style="list-style-type: none"> ➤ Close gates after cars are parked to avoid trunk or treating before line-up/cutting the line ➤ Consider putting a light outside to help with visibility of trunks without lights ➤ Consider adding a 2nd person to assist with parking ➤ Consider lining up families in 2 separate groups using alphabetical order or last names to avoid irritation and to allow | <p>children to continue having fun in the gym instead of being stuck in line</p> <ul style="list-style-type: none"> ➤ Stick with the 400 piece candy request and ensure this is well communicated ➤ Minimum of 2 volunteers at the front door for raffle tickets ➤ Consider using RSVPs instead of pre-orders again in the future ➤ Use a DJ again in the future |
|--|--|

\$50 Sponsors

- Farmers & Merchants Bank
- Clay Concrete
- A & H (\$100 sponsor!)
- Footville Heating and Cooling
- Footville Friendly Café

Raffle Donations

- Burtness
- Knute's
- McDermott's Auto Repair
- Villa Pizzeria
- Footville Mini Mart (Mobil)
- Ding-a-Ling
- Haugen Lawn Care
- Fire Department
- Barnes & Noble - Beloit
- Carrie Nath
- Karissa Wendt Photography
- Roosters Detailing
- Hope Rummelhoff - Pampered Chef
- Michelle Peacock - Two Peas Pearl Company
- Jessi Butzler - Thirty-One Gifts
- Tammy Northcutt - Wildtree
- Jessica Raupp - Prims for All
- Hattie Anne's
- Jenna Pond - Thrive Massage
- ODG Dairy Goats
- Brenda Hoppe - Bath & Body Works
- Linda Schuetz - Kids Sensory Basket Items
- Heather Chojnacki - Tastefully Simple
- Heather Schwark - Usborne Books
- Dawn Marie's Living Under a Rock
- The Haven
- Lenore Scott
- Sassy Farm Chicks

Other Donations

- Ten Eyck Orchard - Apples
- Walmart - \$30 gift card use for pies
- Target - \$30 gift card uses toward soda
- Subway - Supplied food at cost