

Parkview PTO Minutes

September 9, 2014

Submitted by Michelle Kjelland

The meeting was called to order by President Kristina Bennett @ 6:05pm. As this was the first meeting of the start of the 2014-2015 school years, introductions of those in attendance were made.

In attendance: Kristina Bennett, Teri Moriva, Meagan Flood, Michelle Kjelland, Anna Lussier, Lori Boers-Augustine, Maureen Kearney, DoRinda White, Ambria Yates, Shannon Kleassy, Amanda Gray and Karen Strandt-Conroy.

Treasurers' Report

A. Teri Moriva who is serving as Vice President and will now is taking over as Treasurer reads the PTO Treasurers' Report. (Attachment of September's Treasurer Report is with the meeting agenda).

1. Starting account balance is \$13, 892.92
2. Available balance is 412,117.23
3. Actual balance is \$11,756.39
4. With Allocated funds of \$8,491.50 it drops the balance to \$3,264.89

B. The 2014-2015 Fundraiser plan and Budget plan is also read (a copy is also attached in the meeting agenda)

1. Projected earnings for the school totals, \$19,050.00
2. Projected expenses for the school year totals, \$13,950.00

Fundraisers for the year include; Corporate Sponsors (Box tops, and Soup Labels), Market Day Food orders which will be year-round. Monthly fundraisers would include; Trunk or Treat (Oct. 24), MarketDay Catalog (Oct. 7 with delivery date of Nov. 18), Movie Nights (Nov. and March), Christmas Store (Dec. 15-19), Father/Daughter Dance (Feb. 13 Tentative date), Spring Carnival (May ~ tba)

C. Questions on allocated funds for field trip expenses were discussed. Last school year some classes requested bus funds and some did not. Some of the field trips that were earlier in the year did not get requests in. The goals are to cover a certain cost for each grade to cover the bus expenses.

D. Teacher/Classroom funds (budgeted with the PTO expenses) were considered in the district budget.

E. Steve Lutzke sent an email about a digital sign for the "new schools". In the meeting it was suggested the PTO or Referendum Committee as possible avenues to help pay for some/all of the costs.

Treasurer's Report is approved by Meagan Flood. Seconded by Karen Strandt-Conroy.

Old Business

- A. Script Cards Update

1. Almost gone
- B. 2 Hr. Pledge Sheets
 1. sent home with students
- C. Teachers/Staff
 1. Need to use Allocated funds first before coming to PTO with additional requests
- D. MarketDay
 1. New Chairperson: Shannon Klassy
 2. First pick-up: September 23, 4-5:30pm (New location for pick-up will be @ PPS due to construction cost)

Maureen Kearney's Curriculum Request

Also, see attached email on meeting agenda. Previously \$648 was approved by PTO for Curriculum Kit.

- A. Additional kits are needed to cover other classrooms @ a cost of around \$1000
- B. The previous older kits were used for at least 12 yrs.
- C. Actual \$ amount of each kits: K~\$379, 1st~379, and 2nd~\$329 for a total of \$1087 (this is total after the amount of curriculum already bought by PTO at the end of the past school year)

Maureen as well as the teachers will use these kits to establish reinforcement/vocabulary on social/emotional skills curriculum.

Teri Moriva motions to approve Maureen Kearney's Curriculum Request. Mrs. Lussier seconds the request. All approve.

Fall Assembly Options (paid for by the PTO)

- A. Agreed a fall assembly would be beneficial (possibly move to December due to October's Folk Fair)
- B. What it should be about.... PBIS, or Bullying/Diversity.
- C. Do we want to hire Chris McBrian (who did last year's assembly)

Motioned by Teri Moriva to hire Chris McBrian for the fall assembly. Michelle Kjelland seconds the motion.

New Business

- A. Trunk or Treat Update
 - 1 .prizes purchased already
 2. \$1000 budgeted
 3. Need confirmation from DJ and Chili from Wendy's

Location is scheduled for Jr. High gym/parking lot (possibly change to high school???). This is a family event and the preorder food deals will be available. This event will be held on Friday, October 24.

- B. Homecoming Parade
 1. Held on Friday, October 3rd
 2. Candy (donated candy for parade PTO or other family members)
 3. Spirit wear is encouraged to be worn (should be respectful and not have paint or crazy hair that is distracting.
- C. MarketDay Catalog Fundraiser

1. October 7th start selling
2. Meeting possibly with the students on October 3rd with students before the fundraiser kick-off. Principals @ both schools will have to check their schedules and get back with the PTO President.

Other Business

- A. Christmas Store volunteers are still needed
- B. Dates to remember: September 15 ~Picture Retake, September 17 ~Scoopie Night~ PPS, October 3rd ~ Homecoming Parade, October 9th ~ PPS Back to School Night @ 4:30, October 14th next PTO meeting @ 6pm, October 24th Trunk or Treating, October 28th ~ PES Scoopie night, October 31st ~ NO SCHOOL
- C. Mrs. White (4th grade teachers) Request
 1. "Daily 5" ~ \$500 book boxes for stations for three 4th grade classrooms (3rd grade already has these.

Lori Boers-Augustine motions for the teachers to use \$300 (\$100 per teacher of the allocated teacher classroom funds) PTO will provide the other \$200. Teri Moriva seconds the motion. All in favor none oppose.

D. Box Top promotions

1. Co-Chairpersons (Sarah Ritter and Michelle Sjaelland) will be working on these September 21st.
2. Parent Reminder Fliers or other ways to promote Top Box/ Corporate Sponsors

Kristina Bennett motions to adjourn the meeting. Karen Strandt-Conroy seconds.