

Parkview PTO Meeting Minutes
September 2016

Present: President Teri Moriva, Secretary Briana McCarthy, Mary Blazier, Kari Sanborn, Andrea Aasen, Teacher Nikki Lutzke, Amber Bennett, Lisa Beeman, Mary Paul, Jen Becker, Lori Valley, Shannon Klassy, Bronwen Diddens, Karissa Wendt, Darla Grenawalt, Principal Karen Strandt-Conroy

Call to order at 6:03pm.

Introductions were made.

Secretary Briana read the minutes of the May 2016 meeting. The following clarifications were made: regarding the cookie dough fundraiser, Lori Valley mentioned that the H.S. volleyball team did sell cookie dough this year, so we will likely not use it ourselves. Regarding the Buddy Benches: Nikki Lutzke said that the current Buddy Benches are not sturdy enough to be put outside. There is a WI company that makes them free of charge as part of their anti-bullying campaign for the community. The company is working on a bench that would be suitable for outdoor use, so we are hoping to work with them at that time. Their company would help with the installation at that time.

The motion to approve the May 2016 minutes was made by Mary Blaziers, seconded by Lori Valley. Motion carried.

Treasurer's report was ready by Briana. Actual PTO checking amount is \$9757.82. Motion to approve the minutes was made by Nikki Lutzke, seconded by Karen. Motion carried.

Corporate Sponsors: Jen Becker brought up milk cap collection. There was discussion as to whether submitting the milk caps is worth the time. It was decided it is not, due to the few # of them being collected and the amount worthless caps. We will no longer collect milk caps. Lori Valley submits Daniel's Sentry receipts (with their green sticker) and will continue to be collected. Per a prior conversation that Briana had with Michelle Kjelland, Sarah Ritter will continue to cut and submit Boxtops. A suggestion was made to set up a classroom competition to collect Boxtops. Prizes could be awarded for the classes or individuals that collect the most. This could possibly be done through a bulletin board with a plastic tube for each class. It was suggested that a letter could be sent home, informing everyone of what we collect and directions for donating. This letter could also explain the competition, saying how much we have made from Boxtop submissions in the past, and possibly include a bag to put the Boxtops in. Gift cards and "Boxtops" spirit sticks could be possible prizes. We could form a committee/team and go into each classroom and get kids excited about the competition.

Trunk or treat: Teri and Amanda Ferraro have been working on preliminary plans. There will be a committee meeting coming up, so anyone interested in helping, please contact Teri. We are looking for donations. The tentative date is Oct. 28.

Old Business: PTO bulletin board has been ordered. It will hopefully be up soon. It will be near the front entrance by the cafeteria and will have a variety of info for parents and teachers.

Elections: In the May 2016 PTO meeting, Kari Sanborn was elected both Treasurer and Vice President. She resigned from both positions as she had moved out of the district over the summer. A general election is necessary to elect new board members. Amber Bennett wanted to be considered for the V.P. office. No one

else was interested in the position. Next, the office of Treasurer was addressed. Kari Sanborn wanted to be considered for the office of Treasurer. No one else was interested in the position. Teri made a motion to bring Amber Bennett on as Vice President and Kari Sanborn on as Treasurer. Jen seconded the motion. Motion carried.

Raffle license: It has been located. It is still current. It will need renewal in Nov. of this year.

The budget: The 2016-2017 PTO budget was handed out. It was suggested that a few free fun events be figured into our budget. Ideas include a book swap, movie nights, trivia night. Some fun nights could be done in conjunction with the school, like family math night, Dr. Seuss night, bedtime story night. Motion for budget approval made by Amber Bennett, seconded by Mary Blazier. Motion carried.

Fall Fundraiser: Options include a cheese fundraiser through Decatur Dairy and also a dip mix fundraiser through Dippin' Good Dips. The cheese is made locally. We would time the fundraiser so that items would come in in time for Thanksgiving. We could have samples of the dips at Trunk or Treat and parents could place orders for them right there. Teri has e-mailed Decatur Dairy, and hasn't heard back yet. She will call them. Other ideas brought up are smelly pencils and wreath fundraisers.

Ideas for this year: A school store: Teri suggested having a school store that would sell pencils, notebooks and other small school supplies. Suggestions made include: the store could sell Parkview logo items and spirit wear. Student council could give insight as to what might be sold and it could possibly be used as behavior rewards. It could operate before and after school and during lunch. Karen said she would need to determine if the store's good behavior component would coincide with PBIS. Andrea Aasen volunteered to help with the school store planning. Shannon Klassy agreed to attend PBIS meetings as a parent rep. and report back to the PTO regarding this.

Christmas Event: A possible event could be held in the first week of Dec. It could be an event where parents drop off their children for an afternoon of cookies, hot cocoa, crafts, games, and movies. It was suggested that National Honor Society students needing to log volunteer hours could help with the event. The # of volunteers needed would depend on how many students commit to coming. Lisa Beeman and Lori Valley have agreed to chair this event.

Bulk school supplies: Mary Paul brought up an idea of parents ordering their child's school supplies through the PTO as a fundraiser. They would order and pay for them in the spring and pick them up in the fall (at Open House, possibly). Darla brought up a program run through Staples. Details are forthcoming, but basically school supplies are ordered through Staples and sent directly to the child's home. Mary Paul agreed to look into both of these options.

Assemblies: Chris McBrien did an assembly last spring. The students really enjoyed it. Briana agreed to look into whether he has made changes to his show/has other show options and what his current fees are. If we are interested in having him at Parkview, Briana will pick a date with Karen.

Website pictures: Teri is going to buy a domain called "Parkview PTO". This site would be a great place for parents to go to find out about what is happening at any given time with the PTO. It would have all the agendas, meeting minutes, upcoming events, volunteer sign up and general info for parents and teachers. Teri would like to take fun pictures of the PTO officers to put on this site to show people that the PTO IS FUN!

A "Just 2 Hours" volunteer form went home 9/12 or 9/13. We would like to have a Volunteer Coordinator (V.C.)to hold on to all the volunteer forms. Committee chairs could submit a form to the V.C. when they need volunteers, how many they need and the V.C. could coordinate that. Amber volunteered to be the V.C. and suggested using "sign up genius" or "signup.com."

Other business: There was a sign-up sheet presented for people to sign up to bring treats for the Book Club.

Over the summer, Kristina Bennett renewed the Sam's Club membership for the PTO. The PTO president was not aware of this beforehand, so it was brought up that if anyone needed to purchase items for the PTO, there is a Sam's Card available.

Nikki asked about reimbursement from the PTO for ASMO. It is a device that attaches to an i-Pad. It is being used in 3rd, 4th, and 5th grades. Nikki was able to get it at a 50% discount. Kari Sanborn made a motion to pay the full purchase price. Amber seconded. Motion carried.

It was reminded that there are class funds available to teachers. The amount is \$100 per teacher. In order to get the money, the teacher needs to come to a PTO meeting or a PTO sponsored event. The PTO also gives classes for money magazine subscriptions and field trips.

The April meeting date needed to be changed due to the fact that the original date was during Spring Break. The new date is April 4, 2017.

It was brought up that the PTO officer positions are lacking in directions on how to run the position. A committee is being formed to come up with "job descriptions" for each position so things are done consistently from year to year. Briana volunteered to chair this committee.

Motion to adjourn made by Teri Moriva, seconded by Mary Blazier. Motion carried. Meeting ended at 7:33pm.